

**Municipality of Strathroy-Caradoc**  
**Regular Council Session**  
**Minutes**

**Monday, December 20, 2021**  
**6:00 p.m.**  
**Electronic Meeting - Zoom**

Present: Mayor Joanne Vanderheyden  
Deputy Mayor Brad Richards  
Councillor Marie Baker  
Councillor Neil Flegel  
Councillor Sandi Hipple  
Councillor Frank Kennes  
Councillor Steve Pelkman

Absent with Notice: Councillor John Brennan  
Councillor Larry Cowan

Also Present: Fred Tranquilli, Chief Administrative Officer/Clerk  
Brianna Hammer-Keidel, Deputy Clerk/Communications  
Co-ordinator (Recorder)  
Bill Dakin, Director of Financial Services  
Jennifer Huff, Director of Building and Planning  
Rob Lilbourne, Director of Community Services  
Joe Pilon, Director of Information Technology  
Doug Payne, Director of Human Resources  
Jake Straus, Director of Engineering & Public Works  
Tim Williams, Planner

Others Present: Tracy Wardle  
Ethan Visvalingam

**1. Declaration of Pecuniary Interest**

None.

**2. Presentations/Delegations/Petitions**

**2.1 Mayor Joanne Vanderheyden**

Mayor Joanne Vanderheyden delivered a presentation regarding local efforts to address climate change.

**3. Approval of Minutes**

**3.1 Regular Council Meeting Minutes – December 06, 2021**

**Moved by** Councillor Flegel

**Seconded by** Councillor Kennes

**THAT:** the meeting minutes be approved as written.

**Carried**

**4. Communications**

None.

**5. Unfinished Business**

None.

**6. Reports from Departments**

**6.1 Legal and Legislative Services - Deputy Mayor Brad Richards**

**6.1.1 Council Member Appointments – Committee of Adjustment**

**Moved by** Councillor Hipple

**Seconded by** Councillor Baker

**THAT:** Councillor John Brennan, Councillor Larry Cowan, Councillor Steve Pelkman, and Councillor Frank Kennes be appointed to represent Municipal Council on the Committee of Adjustment.

**Carried**

**6.2 Financial Services - Councillor Frank Kennes, Chair**

**6.2.1 Section 357 Application – 393 Queen Street, Strathroy**

**Moved by** Councillor Pelkman

**Seconded by** Councillor Kennes

**THAT:** Council approve the Section 357 Application for the residence at 393 Queen St. in Strathroy that was involved in a house fire on October 29, 2021, and further;

**THAT:** Council approve the reduction in property taxes by \$405.30 for the period from October 29 to December 31, 2021.

**Carried**

**6.3 Building, Planning and Waste Management - Councillor Steve Pelkman, Chair**

**6.3.1 Community Improvement Applications Fall 2021**

**Moved by** Councillor Kennes  
**Seconded by** Councillor Baker

**THAT:** Council receive report BBP-2021-99 for information, and further;

**THAT:** Council approve Goss Global's application for funding through the Urban Economic Development Fund to the maximum amount of \$142,000.00.

**Carried**

**6.3.2 Application for Zoning By-law Amendment 22417 Adelaide Road, Mount Brydges - 2560944 Ontario Ltd. c/o Eswaran Visvalingam**

**Moved by** Councillor Hipple  
**Seconded by** Councillor Baker

**THAT:** the application for rezoning be approved, as amended.

**Carried**

**6.3.3 Site Alteration By-law**

**Moved by** Deputy Mayor Richards  
**Seconded by** Councillor Pelkman

**THAT:** Council receive report BBP-2020-90 for information and further;

**THAT:** Council approve the passing of a Site Alteration By-law.

**Carried**

6.3.4 Designation of Building Inspectors as By-law Enforcement Officers

**Moved by** Councillor Flegel

**Seconded by** Councillor Pelkman

**THAT:** Council receive report BBP-2021-91 for information, and further;

**THAT:** Council pass a by-law designating Connor McEachen and Shane Hughes as By-law Enforcement Officers to provide additional interim support for By-law Enforcement activities.

**Carried**

6.3.5 Application for a Permit for the Removal of Topsoil - 9832 Avro Drive

**Moved by** Councillor Kennes

**Seconded by** Councillor Hipple

**THAT:** Council receive report BBP-2021-92 for information, and further;

**THAT:** the application be approved on the condition that an agreement is entered into with the Municipality that outlines the obligations associated with the excavation and rehabilitation plan, including provisions to hold the Municipality harmless in the event unanticipated complications arise which could result in negative consequences, and with a further condition that written approval of the application be received from the appropriate Conservation Authority.

**Carried**

**6.4 Community Services - Councillor Marie Baker, Chair**

6.4.1 Museum Advisory Committee Member Recommendations

**Moved by** Councillor Baker

**Seconded by** Councillor Flegel

**THAT:** Report CS-2021-30 entitled Museum Advisory Committee (MAC) Member Recommendations be received for information and further;

**THAT:** Council approved the Community Members as listed in the report.

**Carried**

## **6.5 Engineering and Public Works - Councillor Larry Cowan, Chair**

### **6.5.1 Mandatory Sanitary Sewer Connection Charges**

Staff noted that inflation would be accounted for annually as the approved fee would become part of the municipality's fees and charges by-law.

**Moved by** Councillor Pelkman

**Seconded by** Deputy Mayor Richards

**THAT:** Council receive the Sanitary Sewer Connection Charges Report for information, and further;

**THAT:** Staff proceed with Option #3 for Sanitary Sewer Connection Charges, being that a fixed fee of \$17,500 per connection is assessed to all owners of a property that receives a connection point.

**Carried**

## **7. Reports from Boards and Committees**

**Moved by** Deputy Mayor Richards

**Seconded by** Councillor Baker

**THAT:** the reports from boards and committees be received for information.

**Carried**

### **7.1 Committee of Adjustment Meeting Minutes - November 4, 2021**

## **8. Consideration of By-laws**

**8.1 By-law No. 67-21**

**Moved by** Councillor Pelkman

**Seconded by** Councillor Baker

**THAT:** By-law No. 67-21 receive first, second, and third and final reading:

A by-law to amend By-law No. 43-08, being the comprehensive zoning by-law for the Municipality of Strathroy-Caradoc (regarding 22417 Adelaide Road).

**Carried**

**8.2 By-law No. 68-21**

**Moved by** Councillor Kennes

**Seconded by** Councillor Hipple

**THAT:** By-law No. 68-21 receive first, second, and third and final reading:

A by-law to establish fees and charges for services, activities, and the use of property provided by the Municipality of Strathroy-Caradoc (2022).

**Carried**

**8.3 By-law No. 69-21**

**Moved by** Councillor Flegel

**Seconded by** Deputy Mayor Richards

**THAT:** By-law No. 69-21 receive first, second, and third and final reading:

A by-law to amend By-law No. 73-18, being a by-law to appoint municipal by-law enforcement officers and provincial offences officers (Cody Johnson, Shane Hughes, and Connor McEachen).

**Carried**

**9. New Business**

None.

**10. County Council Report**

Deputy Mayor Richards reported that Middlesex County Council last met on December 7. Presentations were made by the London Housing Management

Team and the County's economic development department. A Planning Advisory Committee has been established to review Middlesex County's Official Plan; Deputy Mayor Richards will be joining the committee.

**11. Enquiries or Comments by Members**

Members of Council generally wished residents and staff a happy and healthy holiday season and offered encouragement for 2022.

Mayor Vanderheyden is proud of Municipal Council and staff for meeting the challenges of the year in ensuring staff and citizens remained safe, while adapting to ever-changing rules and regulations. The Mayor thanked the residents of Mount Brydges for organizing a town-wide decorating contest to brighten the community. She wished everyone a happy holiday.

**12. Schedule of Meetings**

- *Council Recess - Monday, January 4, 2022*
- Finance Committee - Monday, January 10, 2022 @ 5:00 p.m.
- Regular Council - Monday, January 17, 2022 @ 6:00 p.m.
- Finance Committee - Monday, January 24, 2022 @ 5:00 p.m.
- Regular Council - Monday, February 7, 2022 @ 6:00 p.m.

**13. Adjournment**

**Moved by** Deputy Mayor Richards

**Seconded by** Councillor Pelkman

**THAT:** the meeting adjourn at 7:27 p.m.

**Carried**

---

Mayor

---

Clerk