

**TRI-TOWNSHIP ARENA
THURSDAY FEBRUARY 11, 2021
MINUTES**

PRESENT:

Strathroy-Caradoc: Larry Cowan
John Brunet
Joel Van Bynen
Neil Flegel
Rob Lilbourne

Chippewa: Warren Huff
Darlene Whitecalf

Manager/Coordinator: Steve Dausett

Absent (with notice):

Guest:

AGENDA

- The agenda was reviewed by the Board,

Moved by: J Brunet

Seconded by: R Lilbourne

That the Board approve the agenda as presented.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the January 14, 2021 meeting.

Moved by: L Cowan

Seconded by: N Flegel

That the Board accept the January 14, 2021 minutes as printed and circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – January 2021
 - Balance Sheet – January 31, 2021
 - Profit & Loss – January 2021
 - Budget vs Actual – January to December 2020 (unaudited)
 - Bank Reconciliation- Operation and Savings – January 2021
 - Bank Balances at February 10, 2021

Moved by: J Brunet

Seconded by: D Whitecalf

That the Board approve the Financial Reports as presented.

Carried:

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ACCOUNTS

- The Board reviewed the accounts payable from January 13, 2021 to February 10, 2021 in the amount of \$27,111.87.

Moved by: J Brunet

Seconded by: W Huff

That the Board approve the accounts as presented in the amount of \$27,111.87.

Carried:

CORRESPONDENCE:

- BDO Canada LLP-Summary of Service Letter:

Moved by: L Cowan

Seconded by: R Lilbourne

That the Board acknowledges receipt of the Summary of Services Letter.

Carried:

- BDO Canada LLP-Fraud Inquiry Letter:

Moved by: N Flegel

Seconded by: L Cowan

That the Board authorize the TTA Chairman, J Van Bynen, to sign the Fraud Inquiry Letter on behalf of the Board.

Carried:

Manager/Coordinator Report:

- As per the Board instructions from the January 14/21 meeting the ice plant was shutdown and the ice was removed. The remaining staff member was laid off due to work shortage on Jan. 22/21
- COVID revenue losses from booked ice was \$47,324.30 for the month of January.
- Back in the ice season of 2019-2020 we had to replaced a motor on the condenser fan. Our back up motor also needed to be rebuilt and has been at Berg Chilling's shop due to the closures. The glycol cooling loop motor needed to be rebuilt as well which as been done and the condenser motor delivered to our facility.
- The heater in the Zamboni room is not working and unrepairable & needs to be replaced, also there is a hydraulic leak on the Zamboni that will need to be looked at. This work has been deferred until the facility is open again.
- I completed a Survey from Statistic Canada on Commercial and Institutional energy use.
- I was contacted by Elections Canada in regards to the possibility of renting the facility if there is a Federal Election called. They will also be doing a facility tour at a future date
- With the expected announcement that Middlesex London moving out of lock down next week and into the COVID 19 response framework. Brad Hipple president of Mt. Brydges and District Minor Hockey has forwarded a request by email to have the ice reinstalled if we move to Orange Restrict level. They are requesting a period of 10 weeks so they can have the 445 kids that registered

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complete their program that is paid for. They would like to get the kids back out on the ice to assist them both physically and mentally by giving them a little normality.

- They are offering to assist in covering any start up cost relating to the installation of the ice such as paints, wages, utilities etc... As well they are willing to assist in covering any cost that may occur if the facility cannot open due to returning to COVID-19 framework level that would not allow the arena to open.
- The Board invited Brad into the electronic meeting to discuss the proposal further.

Moved by: L Cowan

Seconded by: N Flegel

That the Board accepts the Arena Manager's January report.

Carried:

NEW BUSINESS:

- After further discussion in regards to MBMH proposal it was decided that if the expected announcement tomorrow is the Middlesex-London will be going to Orange Restrict Level the Board Chair will call a special electronic meeting for 6pm to discuss the proposal further and make a decision. If the announcement is that we will be returning to the Red Control level a meeting will not be necessary

ADJOURNMENT

Moved by: D Whitecalf

Seconded by: J Brunet

That the Board adjourn to meet again Thursday, March 11, 2021 at 6:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Joel Van Bynen
Chair

Originally signed by – Steve Dausett
Recording Secretary