



Meeting Date: May 4, 2026
Department: Community Services
Report No.: CS-2026-16
Submitted by: Darren Dowding, Community Services Operations Manager
Reviewed by: Robert Lilbourne, Director of Community and Development Services
Approved by: Rob Browning, Chief Administrative Officer

SUBJECT: 137 Frank Street Access Control Systems

RECOMMENDATION: THAT: Council approve the purchase of products and services through Classic Fire + Life safety for the amount of \$62,480.00 plus HST.

BACKGROUND:

As part of the 2026 Capital Budget, Council has approved funds to re-create 137 Frank Street into a Customer Service and Community access location.

COMMENTS:

As Security and Access Control is an essential component of this project, the utilization of the Municipality's currently approved security and access control vendor, Classic Fire + Life Safety, is required to install Security and Monitoring systems. With CFLS completing this work, we ensure support, system integration and business continuity. This installation allows for the integration into existing municipal systems, including but not limited to Access Control Systems, Security Monitoring, Fire Monitoring, CCTV Monitoring, and Elevating Devices Monitoring systems. Not utilizing Classic Fire + Life Safety to install Security and Monitoring systems at 137 Frank St would then require the Municipality to operate two separate systems, decreasing efficiency and increasing the chance for error, as well as potentially delaying the opening of the centre as scheduled.

Although some components of this system could be sourced from multiple vendors, such as the ICT fob swipes, door latching mechanisms and various standard hardware, it would not be cost effective to work with multiple vendors and sub trades on this installation.

All wiring, IT cabinets, internet drops materials and approved access points will be supplied to CFLS through IT for this project.

The following components will be integrated into this project.

- Building Intrusion System & Access Control on Exterior Doors (Exterior Space)

- Interior access control at key points and Customer Service area. This allows for interior access control to the Customer and staff area while other portions of the facility are in active use both during and after hours.
- Door contacts for intrusion alarms on all exterior doors
- Install Network Drops - 45 drops total (Interior Space)
- Install Wireless Access Point Device - 6 WAP's (Interior Space)
- Install Interior Camera Wiring and Cameras - 4 Cameras (Interior Space)
- Install Exterior Camera wiring and Cameras - 11 Cameras (Exterior Space)
- Install Network Racking (Interior Space)

CONSULTATION:

Matthew Payne, Manager of Information Technology

FINANCIAL IMPLICATIONS:

\$62,480.00 plus HST will be drawn from Capital funds allocated for this project.

ALTERNATIVE(S) TO THE RECOMMENDATION:

1. (Alternative, if any)
2. Council to provide alternate direction.

STRATEGIC PLAN ALIGNMENT:

This matter is in accord with the following strategic priorities:

Economic Development

Strathroy-Caradoc will have a diverse tax base and be a place that offers a variety of economic opportunities to current and prospective residents and businesses.

Local Infrastructure

Households and businesses in Strathroy-Caradoc will be supported by reliable, financially responsible, and well-maintained infrastructure networks.

Customer Service

The municipality offers seamless, responsive service and an exceptional experience for every customer.

Community Well-being

Residents of all ages in Strathroy-Caradoc will have access to community amenities and activities that are accessible and support active lifestyles and wellbeing.

ATTACHMENTS:

None