



Report to the Board: Court Clerk

Submitted By: S/Sgt Christopher Graham #160

Date: Tuesday, March 3, 2026

Related to Business Plan Section #

Recurring Tasks	Jan	Feb	YTD
Pre Charge Consultation Packages	12	11	23
Court Packages Processed – Criminal	21	19	40
Court Packages Processed – Provincial Offences including ER's & NOT's	12	13	25
Court Packages Processed - Part III Offences	13	13	26
Weekend WASH/BAIL Court	2	4	6
Judges Orders	1	0	1
Trial Readiness	10	4	14
Fingerprint Warrant	1	0	1
DNA Warrant	1	2	3
Warrant Executed	8	7	15
Subpoenas/Summons	17	6	23
ICC/Body Worn Camera Redactions	78	163	241
Crown Brief Redactions	35	22	57
Date Setting	4	11	15
Court Attendance	7	8	15

Respectfully Submitted,

Chris Graham
Staff Sergeant – Administration