

**TRI-TOWNSHIP ARENA
WEDNESDAY, JULY 9, 2025
MINUTES**

PRESENT:

Strathroy-Caradoc:	Joel Van Bynen Willy Flegel Colin Grantham Mike McGuire Sandi Hipple Brian Derbyshire
--------------------	--

Chippewa:	Warren Huff Gene Hendrick
-----------	------------------------------

Manager/Coordinator:	Steve Dausett
----------------------	---------------

Absent:

Guest:	S-C Councillor Greg Willsie
--------	-----------------------------

Staff:

AGENDA

- The agenda was reviewed by the Board,

Moved by: W Flegel
Seconded by: C Grantham
That the Board approve the agenda as presented.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the June 12, 2025 meeting.

Moved by: J Van Bynen
Seconded by: C Grantham
That the Board approve the June 12, 2025 minutes as circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – June 30, 2025
 - Balance Sheet – June 30, 2025
 - Profit & Loss – June 2025
 - Budget vs Actual – January - June 2025
 - Bank Reconciliation- Operations – June 2025
 - Bank Balances at July 8, 2025

**TRI-TOWNSHIP ARENA
WEDNESDAY, JULY 9, 2025
MINUTES**

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board approve the June 2025 Financial Reports as presented.

Carried:

ACCOUNTS:

- The Board reviewed the accounts payable from June 11 to July 8, 2025 in the amount of \$39,516.56.

Moved by: J Van Bynen

Seconded by: W Flegel

That the Board approve the accounts as presented in the amount of \$39,516.56.

Carried:

CORRESPONDENCE: None

MANAGER/COORDINATOR REPORT:

Pad Usage

	<u>Roller Hockey</u>		<u>Ball Hockey</u>		<u>Total Hours</u>
June 2025	92.5	-	9	-	101.5
June 2024	78	-	12	-	90

- There were 17.5 booked hours lost from cancellations due to heat.

Operations:

- Ice Bookings: All users from last season will be returning. Some have indicated, due to growth, that they are seeking additional ice time. As well, requests from new groups/individuals in search of available ice.
- The ice will be available for rentals starting August 25, 2025.
- Last month brought forward for discussion on extending the ice season one week until April 11th, 2026. This was due to request from MBSC for their year-end Carnival. Due to the Easter weekend falling on their normal carnival, date the first weekend in April. At this point, I have not confirmed this extension, based on the additional financial operational cost for one group. As well, this would result in pushing back the summer rentals a week. The Board discussed that the improvement plan could also alter the facilities availability.
- The Mt. Brydges Business Association is seeking the Boards continuation of offering a free skate during their Christmas Open House Weekend in November.

Moved by: J Van Bynen

Seconded by: W Flegel

That the Board offer a free skate in support of the Mt Brydges Business Association.

Carried:

TRI-TOWNSHIP ARENA

WEDNESDAY, JULY 9, 2025

MINUTES

- The facility needs to have a Designated Substance re-survey completed. This is an annual requirement of the facility to meet the Strathroy-Caradoc Asbestos Management Plan.
- I have obtained two quotations; S-C Community Services Director Rob Lilbourne has viewed both proposals and they both will meet the needs of the plan.
- T. Harris Environmental Management \$2,472.00 plus HST. T. Harris is the firm that prepared the Strathroy-Caradoc Asbestos Management Plan.
- Pinchin Ltd \$1,750.00 plus HST. Of note, this proposal does not include asbestos sampling. If required, it will be charged at \$26.00 per sample. Pinchin was the firm that the Municipality obtained to conduct their review in December 2023 for the Hazardous Building Materials Assessment pre-demolition.

Moved by: M McGuire

Seconded by: C Grantham

That the Board accept the quotation from Pinchin Ltd.

Carried:

- A review is required with the Bulldogs for change and meeting room's usage. As well, the approval that TTA Board gave based on the team proposal to offer alcohol sales during their home games. I will be reaching out to the Team President for a get-together to discuss.

Capital:

- JPW, auto openers for main entrance, women and men's bathroom doors. Washroom room doors are operational. The front doors are waiting on the push button controls.
- Clauger, is scheduled to install the new Mueller Fre-Heater in the compressor room next week.
- Holland Cleaning Solutions, We have had the demonstration on Advance auto-scrubber following demo the previous approved purchase was confirmed.

Moved by: J Van Bynen

Seconded by: W Huff

That the manager's report be received.

Carried:

NEW BUSINESS:

- Facility Improvement Plan: I sent out an email early that Mike Holt of a-Link Architecture would be unavailable to attend tonight's meeting. Mike and his family will be on vacation. The board continued discussions on the needs and requirements to move forward with the facility improvement plan. The Board requested the Manager to contact Mike to review the Board discussions and our next steps. Also to invite him to our next TTA meeting in August.

**TRI-TOWNSHIP ARENA
WEDNESDAY, JULY 9, 2025
MINUTES**

ADJOURNMENT

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board adjourn to meet again Thursday August 14, 2025 at 7:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Gene Hendrick _____
Chair/Vice-Chair

Originally signed by – Steve Dausett _____
Recording Secretary