

Meeting Date: July 21, 2025
Department: Community Services
Report No.: CS-2025-35
Submitted by: Robert Lilbourne, Director of Community and Development Services
Approved by: Rob Browning, Chief Administrative Officer

SUBJECT: Municipal Office's North Wall Repair Tender Approval

RECOMMENDATION: THAT: Council receive report CS-2025-35 titled Municipal Office's North Wall Repair Tender Award for information, and further;

THAT: Council approve the awarding of the tender to Heritage Restoration Inc. for a value of \$133,000.00 plus HST, and further;

THAT: Council approve an allocation of \$12,950.00, a 15% contingency for this project.

BACKGROUND:

As part of the Municipality's commitment to maintaining our vertical infrastructure, Council included in the 2025 Capital Budget priorities the repair of the north brick wall of the municipal offices. This wall has started to separate from the building and needs to be removed and reinstalled.

Due to the age of the building and the need for specialized masons who have experience with heritage architecture, the Request for Tender (RFT) was through invitation, which was advertised on the Municipality's Bids and Tenders Page of our Website. There were 4 invitations sent out.

At the time of closing, the Municipality received 2 bid packages.

- Heritage Restoration Inc. \$133,000.00
- Hazen Masonry and Restoration \$147,320.00

COMMENTS:

The project consultant, a+ LiNK Architecture, conducted a thorough evaluation of all bids. The consultant's recommendation is outlined in the attached letter, where they recommend Heritage Restoration. The staff fully supports this recommendation. Notably, the recommended bidder presented the lowest bid and meets all requirements.

CONSULTATION:

Supervisor of Property, Horticulture and Cemetery Services

Community Services Operations Manager
a+LINK Architecture

FINANCIAL IMPLICATIONS:

\$133,000.00 falls within the capital budget of \$140,000.00, however due to the nature of the project and age of the building staff recommend the inclusion of a 15% contingency which creates a short fall of \$12,950.00. These additional funds would come from the Asset Management Reserve. At the end of 2024 the fund had \$2.2 million dollars. If the contingency funds are not required there will not be any impact on the reserves.

ALTERNATIVE(S) TO THE RECOMMENDATION:

1. (Alternative, if any)
2. Council to provide alternate direction.

STRATEGIC PLAN ALIGNMENT:

This matter is in accord with the following strategic priorities:

Local Infrastructure and Capital Investment: Households and businesses in Strathroy-Caradoc will be supported by reliable, financially responsible, and well-maintained infrastructure networks.

ATTACHMENTS:

Recommendation Letter