

Meeting Date: June 2, 2025
Department: Legal and Legislative Services
Report No.: LLS-2025-07
Submitted by: Jennifer Pereira, Director of Legal and Legislative Services/Clerk
Approved by: Rob Browning, Chief Administrative Officer

SUBJECT: Escribe – Vote Manager

RECOMMENDATION: THAT: Council receive Report LLS-2025-07 for information, and further;
THAT: Council direct staff to proceed with the purchase and implementation of the Vote Manager Module for Escribe at a cost of \$4055 plus HST.

BACKGROUND:

The Vote Manager module offers a tightly integrated solution to unlock the full potential of electronic voting. Vote Manager supports all major vote types and automatically incorporates results into the meeting minutes. Participants can vote in real-time through a browser-based portal or optional iPad and Windows 10 mobile apps, and results can be publicly displayed in an enhanced graphical view within the Council Chambers and online.

COMMENTS:

This module would streamline voting during a Council Meeting and enhance transparency to the public. The vote results will display in real time within the Council Chambers and be streamed to the public through our live feed. Escribe has provided a voice over demo and can be viewed at this link.

 [Vote Manager Demonstration with audio - final.mp4](#)

In addition, with the implementation of this module, our procedure by-law will require an amendment to allow electronic voting.

CONSULTATION:

Rob Browning, Chief Administrative Officer
Escribe Account Representative

FINANCIAL IMPLICATIONS:

Vote Manager Module would be a one-time setup fee of \$1,350 and an annual subscription of \$2,705.

This amount would be funded from the approved budget of \$150,000 for Council Chamber Upgrades.

STRATEGIC PLAN ALIGNMENT:

This matter is in accord with the following strategic priorities:

The Municipality offers seamless, responsive service and an exceptional experience for every customer.

ATTACHMENTS:

None.