

**TRI-TOWNSHIP ARENA
THURSDAY APRIL 10, 2025
MINUTES**

PRESENT:

Strathroy-Caradoc: Mike McGuire
Joel Van Bynen
Sandi Hipple
Willy Flegel
Brian Derbyshire

Chippewa: Warren Huff
Gene Hendrick

Manager/Coordinator: Steve Dausett

Absent:

Guest:

Staff: Brian Rooke & Lorne Hathaway

AGENDA

- The agenda was reviewed by the Board,

Moved by: J Van Bynen

Seconded by: W Huff

That the Board approve the agenda as presented.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the March 13, 2025 meeting.

Moved by: M McGuire

Seconded by: S Hipple

That the Board approve the March 13, 2025 minutes as circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – March 31, 2025
 - Balance Sheet – March 31, 2025
 - Profit & Loss – March 2025
 - Budget vs Actual – January - March 2025
 - Bank Reconciliation- Operations – March 2025
 - Bank Balances at April 9, 2025

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Moved by: M McGuire

Seconded by: J Van Bynen

That the Board approve the March 2025 Financial Reports as presented.

Carried:

ACCOUNTS:

- The Board reviewed the accounts payable from March 13 to April 9, 2025 in the amount of \$48,598.65.

Moved by: M McGuire

Seconded by: S Hipple

That the Board approve the accounts as presented in the amount of \$48,598.65.

Carried:

CORRESPONDENCE: None

MANAGER/COORDINATOR REPORT:

Ice Usage

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
March 2025	78	219	42.5	20.5	360
March 2024	83.25	202	53	17.5	355.75

- Prime time ice not book out in March on three Friday evenings 10-11pm. total of 3 hours.

Public Skating:

- Four (4) Sunday skates plus two (2) skates during March Break week all sponsored.

Operations:

- Last day scheduled for ice rentals was April 6th. The ice was removed on April 8th with the assistance of Strathroy-Caradoc Community Services.
- Tri-Township Wolves roller hockey will begin installing their court flooring on April 16th and begin play on April 21st. Their regular schedule will be Monday-Sunday evenings approximately 25 hours weekly. They will have a few additional dates that are to compensate for stat holidays falling on regular bookings.
- The Ladies Ball Hockey League will begin play on April 23rd thru until August 6th on Wednesdays 7-10pm.
- The MBSC held their annual year-end Carnival this past Saturday. They redesigned the facility with their chosen theme. Both of their shows packed the facility to capacity.
- MBMH had two teams competing in the Ontario Finals this past weekend with the U14A team winning the championship in Whitby.
- The facility is assisting Caradoc Place by moving their waste bins from their inside storage room to the rear of the parking lot. This is a weekly service and they will billed by our hourly labour charge. As well will be submitting a quote for lawn maintenance services for Caradoc Place and Parkview Manor.

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- W. Huff confirmed that the Chippewa's of the Thames have approved the 2025 capital request. Will get updated quotes for the items that were approved capital for next meeting.

- The concession operator Caitlan Bright has signed the concession agreement for the 2025-26 ice season.

Moved by: M McGuire

Seconded by: S Hipple

That to authorize the TTA Board Chair to sign the agreement on behalf of the Board.

Carried:

- This was the second season that the shinny program has been offered. Staff are reviewing this program if it warrants continuation; the Community has not utilized it fully.

Moved by: J Van Bynen

Seconded by: M McGuire

That the manager's report be received.

Carried:

NEW BUSINESS:

- The 2025 draft-operating budget was reviewed & discussed.

Moved by: J Van Bynen

Seconded by: M McGuire

That the 2025 operating budget be approved.

Carried:

- The 2025-26 seasonal rental rates and facility charges were presented for discussion & approval.

Moved by: M McGuire

Seconded by: W Huff

That the rates be approved.

Carried:

- Facility Improvement: The Facility Manager and Mike McGuire were on-site to meet with Mike Holt from A+Link Architecture Inc. Mike Holt had set-up a time to drop into visualize the facility and gather a few ideas that the board had been contemplating.

Moved by: M McGuire

Seconded by: J Van Bynen

That the TTA board have the facility manager reach out to Mike Holt on his availability for TTA May 8th meeting. This would be an opportunity for the full Board to share their ideas with Mike in regards to the facility improvement plan

Carried:

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ADJOURNMENT

Moved by: M McGuire

Seconded by: J Van Bynen

That the Board adjourn to meet again Thursday May 8, 2025 at 7:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Gene Hendrick
Chair/Vice-Chair

Originally signed by – Steve Dausett
Recording Secretary