

Municipality of Strathroy-Caradoc
Special Meeting of Council
Meeting Minutes

Monday, April 28, 2025

6:00 p.m.

Hybrid Meeting (Council Chamber and Virtual)
Strathroy-Caradoc Municipal Office
52 Frank Street, Strathroy, Ontario

Present: Mayor Colin Grantham
Deputy Mayor Mike McGuire
Councillor John Brennan
Councillor Steve Pelkman
Councillor Donna Pammer
Councillor Sandi Hipple
Councillor Greg Willsie
Councillor Brian Derbyshire

Absent with Notice: Councillor Frank Kennes

Also Present: Rob Browning, Chief Administrative Officer
Bill Dakin, Director of Financial Services/Treasurer
Jennifer Pereira, Acting Clerk
Melonie Carson, Deputy Clerk/Records Management
Coordinator (Recorder)

1. Roll Call

Mayor Grantham confirmed Council attendance noting that Councillor Kennes was absent with notice.

2. Declaration of Pecuniary Interest

None.

3. Call to Order/Approve Agenda

Moved by Deputy Mayor McGuire
Seconded by Councillor Pelkman

THAT: the agenda be amended to add By-law No. 60-25 and By-law No. 61-25 to the Consideration of By-laws, and further;

THAT: the April 28, 2025 Special Council Meeting Agenda be approved as amended.

Carried

4. Strathroy-Caradoc Housing Corporation Discussion

Moved by Deputy Mayor McGuire
Seconded by Councillor Pelkman

THAT: this be deferred to the second Regular Council Meeting in May.

Carried

5. Notice of Motion

5.1 Mayor Colin Grantham

Councillor Pammer joined the meeting at 6:02 p.m.

Moved by Deputy Mayor McGuire
Seconded by Councillor Pelkman

THAT: the following motion be deferred to the second Regular Council Meeting in May:

THAT: the Municipality of Strathroy-Caradoc enter into a Service Delivery Agreement (SDA) with Strathroy-Caradoc Housing (SCHC) for the administrative duties of financial management/reporting and clerical.

Carried

Moved by Councillor Brennan
Seconded by Deputy Mayor McGuire

THAT: the motions be split into 3 separate motions.

Carried

Moved by Councillor Brennan
Seconded by Deputy Mayor McGuire

THAT: this Council propose the loan agreement for the \$1.2 million dollar loan be formalized and SCHC begin repayment of that loan.

Carried

Moved by Councillor Derbyshire
Seconded by Councillor Pammer

THAT: Council propose a repayment schedule to SCHC to begin repayment of the \$2.0 million temporary loan through the funds in the chequing/savings account (\$681,239.57) and the Mortgage Holdback account (\$362,270.00).

Carried

Moved by Councillor Brennan
Seconded by Deputy Mayor McGuire

THAT: the following motion be deferred to the second Regular Council Meeting in May:

THAT: we register the total 3.1 million as a debt against the Strathroy-Caradoc Housing Corporations assets as a municipality so it's registered on title while we work out all the details about how it's going to be repaid.

Carried

6. Schedule of Meetings

- Regular Council Meeting - Monday, May 5, 2025 @ 6:00 p.m. (Council Chamber/Hybrid)
- SC2045 Council Workshop - Monday, May 12, 2025 @ 4:00 p.m. (Committee Room, 2nd Floor)
- Regular Council Meeting - **Tuesday**, May 20, 2025 @ 6:00 p.m. (Council Chamber/Hybrid)

- SC2045 Council Workshop - Monday, May 26, 2025 @ 4:00 p.m.
(Committee Room, 2nd Floor)
- Regular Council Meeting - Monday, June 2, 2025 @ 6:00 p.m. (Council Chamber/Hybrid)

7. Consideration of By-laws

Moved by Deputy Mayor McGuire

Seconded by Councillor Pelkman

THAT: By-law No. 60-25 and By-law No. 61-25 receive first, second and third and final reading.

Carried

Moved by Deputy Mayor McGuire

Seconded by Councillor Brennan

THAT: By-law No. 57-25 receive first, second and third and final reading.

Carried

7.1 By-law No. 57-25

A by-law to confirm the proceedings of the Special Meeting of Council of the Corporation of the Municipality of Strathroy-Caradoc.

7.2 By-law No. 60-25

A by-law to appoint Temporary Building Officials for the Municipality of Strathroy-Caradoc.

7.3 By-law No. 61-25

A by-law to authorize the execution of an agreement with the County of Lambton for Temporary Building Services.

8. Adjournment

Moved by Councillor Brennan

Seconded by Deputy Mayor McGuire

THAT: the April 28, 2025 Special Council Meeting adjourn at 7:22 p.m.

Carried

Mayor

Clerk