



COMMITTEE OF ADJUSTMENT Planning Staff Report

Meeting date: May 1, 2025
Department: Building, By-law and Planning
Report No.: BBP-2025-37
Submitted by: Alyssa Soldo, Planner
Reviewed by: Erin Besch, Planner
Approved by: Jake DeRidder, Senior Development Coordinator
SUBJECT: Application for Minor Variance (A9-2025) – 77 Kittridge Avenue East
Owner: Leigh Cassell

RECOMMENDATION: THAT: Report BBP-2025-37 for Application for Minor Variance A9-2025 be received for information.

PURPOSE:

The purpose of the application is to provide relief from Section 4.6(5)(b) of the Strathroy-Caradoc Zoning By-law to permit a secondary suite on the ground floor of an accessory building, whereas the Zoning By-law states that secondary suites when located in an accessory building shall not be permitted on the ground floor or below grade.

The variance will facilitate the construction of a 37.25 m² (400 ft²) secondary suite located in an accessory building in the side yard of the residential property.

BACKGROUND:

The public notice for the application was circulated on April 11th, 2025. On April 23rd, 2025, the applicant had reached out to planning staff to formally withdraw their application. As such, the planning recommendation report has not been included, and this memo has been provided for information purposes.

ATTACHMENTS

Location Map

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