

**Meeting Date:** March 17, 2025  
**Department:** Community Services  
**Report No.:** CS-2025-14  
**Submitted by:** Robert Lilbourne, Director of Community Services  
**Approved by:** Rob Browning, Chief Administrative Officer  
**SUBJECT:** **Station 2 Showers and Exhaust Fan Update**

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**RECOMMENDATION:**

**THAT:** Report CS-2025-14 titled “Station 2 Showers and Exhaust Fan Update” be received for information.

**BACKGROUND:**

In July 2024, staff provided an update on the Indoor Air Quality (IAQ) at Stations 2 and 3. The revised IAQ Recommendation Chart Report (CS-2023-31, CS-2024-11) reaffirmed the importance of separating bunker gear from the apparatus bay floor and improving station ventilation.

The estimated cost for these enhancements, which include ventilation upgrades and shower installations, is \$412,000. Following this report, Council directed staff to issue formal quotations for two key projects: the installation of showers and the installation of an exhaust fan in the apparatus bay.

[Station 2 and 3 Indoor Air Quality \(IAQ\) Report Update](#)

**COMMENTS:**

Following Council’s direction, staff initiated the formal quotation process for the installation of showers and an exhaust fan. During the initial investigation, it became clear that additional support was needed to develop detailed drawings and a comprehensive scope of work to ensure accurate quotations. To support this, staff engaged a+LINK.

Formal quotation requests were sent to local contractors. As of the time of this report, one quote was received for the shower installation, with no quotes submitted for the exhaust fan installation. The single shower installation quote significantly exceeded the formal quotation threshold. Due to the limited response and high cost, staff will proceed with the shower renovation in-house, ensuring the project is completed within the available grant funding of \$24,691.35.

The exhaust fan installation will also be completed internally, using the Fire Department's operating budget at an estimated cost of \$12,000.

Both projects are expected to begin sometime in April.

**CONSULTATION:**

Supervisor of Projects, Property, Horticultural, and Cemetery Services  
Deputy Fire Chief

**FINANCIAL IMPLICATIONS:**

\$24,692.35 from the Fire Protection Grant – Installation of Showers  
\$12,000.00 from the Fire Services Operations Budget – Exhaust Fan

**ALTERNATIVE(S) TO THE RECOMMENDATION:**

1. Council to provide alternate direction.

**STRATEGIC PLAN ALIGNMENT:**

This matter is in accord with the following strategic priorities:

**Community Safety:** Community safety is fundamental to community well-being, and all relevant services and organizations, including the Hospital and fire service, have key roles to play. The Municipality values its community-based Police Service.

**ATTACHMENTS:**

None