

**Municipality of Strathroy-Caradoc**  
**Special Meeting of Council**  
**Meeting Minutes**

**Wednesday, March 26, 2025**  
**5:00 p.m.**

**Hybrid Meeting (Council Chamber and Virtual)**  
**Strathroy-Caradoc Municipal Office**  
**52 Frank Street, Strathroy, Ontario**

Present: Mayor Colin Grantham  
Councillor John Brennan  
Councillor Frank Kennes  
Councillor Steve Pelkman  
Councillor Donna Pammer  
Councillor Brian Derbyshire

Absent with Notice: Deputy Mayor Mike McGuire  
Councillor Sandi Hipple  
Councillor Greg Willsie

Also Present: Rob Browning, Chief Administrative Officer  
Doug Payne, Director of Human Resources  
Brianna Hammer-Keidel, Director of Legal and Legislative Services/Clerk  
Melonie Carson, Deputy Clerk/Records Management Coordinator (Recorder)

**1. Roll Call**

Mayor Grantham confirmed Council attendance noting that Deputy Mayor McGuire, Councillor Willsie and Councillor Hipple were absent with notice.

**2. Declaration of Pecuniary Interest**

None.

**3. Call to Order/Approve Agenda**

**Moved by** Councillor Kennes  
**Seconded by** Councillor Brennan

**THAT:** the March 26, 2025 Special Council meeting agenda be approved as circulated.

**Carried**

**4. In Camera Matters**

**Moved by** Councillor Brennan  
**Seconded by** Councillor Pammer

**THAT:** Council move into Closed Session at 5:01 p.m. for the purpose of discussing two items pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about an identifiable individual, including municipal or local board employees, and pursuant to Section 239(2)(d) of the *Municipal Act, 2001*, as amended, regarding labour relations or employee negotiations.

**Carried**

**5. Report on In Camera Session**

Mayor Grantham noted that Council moved into closed session for the purpose of discussing the following:

- Two items pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about an identifiable individual, including municipal or local board employees, and pursuant to Section 239(2)(d) of the *Municipal Act, 2001*, as amended, regarding labour relations or employee negotiations (a verbal update was received and further direction was given to staff).

**Moved by** Councillor Pammer  
**Seconded by** Councillor Pelkman

**THAT:** Open Session resume at 5:29 p.m.

**Carried**

**Moved by** Councillor Brennan  
**Seconded by** Councillor Kennes

**THAT:** the direction given in Closed Session be approved.

**Carried**

**6. Consideration of By-laws**

**6.1 By-law No. 40-25**

A by-law to confirm the proceedings of the March 26, 2025 Special Council Meeting.

**Moved by** Councillor Pelkman

**Seconded by** Councillor Pammer

**THAT:** By-law No. 40-25 receive first, second, and third and final reading.

**Carried**

**7. Schedule of Meetings**

- Regular Council Meeting - Monday, April 7, 2025 @ 6:00 p.m. (Council Chamber/Hybrid)
- Regular Council Meeting - **Tuesday**, April 22, 2025 @ 6:00 p.m. (Council Chamber/Hybrid)

**8. Adjournment**

**Moved by** Councillor Brennan

**Seconded by** Councillor Kennes

**THAT:** the March 26, 2025 Special Council meeting adjourn at 5:30 p.m.

**Carried**

---

Mayor

---

Clerk