

**Meeting Date:** April 7, 2025  
**Department:** Chief Administrative Officer  
**Report No.:** CAO-2025-10  
**Submitted by:** Rob Browning, Chief Administrative Officer  
**Approved by:** Rob Browning, Chief Administrative Officer

**SUBJECT:** Strathroy-Caradoc Housing Corporation Organizational Review - Phase II Update revised

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**RECOMMENDATION: THAT: Council receive report CAO-2025-10 for information, and futher;**  
**THAT: Council select option \_\_\_\_ as outlined in the report.**

**BACKGROUND:**

At the Council meeting of February 18, 2025, Council passed a motion to proceed with a phase II of an organizational review of the Strathroy-Caradoc Housing Corporation. Council approved the engagement of BDO to conduct this work with maximum cost of \$125,000.00.

Following the meeting, BDO contacted the C.A.O. to indicate that it has a conflict of interest with one of the parties that likely form a part of the review. BDO then forwarded a revised scope of work which excluded the work that would involve the party with which BDO has the conflict. The cost was reduced by \$5000.00. This was new information for the municipality and thus has been brought back to Council for its direction.

**COMMENTS:**

After reviewing the new information, it seems that Council has a few options:

1. Accept the revised scope of work and costing from BDO and advance the work as proposed.
2. Do not accept the revised scope of work and pricing with BDO and do not commence any Phase II work with BDO. Revise the original RFP and go back to the market with the intent of finding another firm to undertake this work.

With this option, it may require the new firm to undertake some Phase I work to be able to conduct the Phase II work thus resulting in additional cost.

3. Do not accept the revised scope of work and costing from BDO and stop the project with no additional work to be done by BDO or any firm.

**CONSULTATION:**

Consultations were with BDO on this matter. BDO will be available virtually for questions of Council.

**FINANCIAL IMPLICATIONS:**

Unknown at this time.

**TO BE DETERMINED BY DIRECTION OF COUNCIL**

**ALTERNATIVE(S) TO THE RECOMMENDATION:**

1. (Alternative, if any) NONE
2. Council to provide alternate direction.

**STRATEGIC PLAN ALIGNMENT:**

This matter is in accord with the following strategic priorities:

Values of service, respect and integrity.

**ATTACHMENTS:**