

**TRI-TOWNSHIP ARENA
THURSDAY FEBRUARY 13, 2025
MINUTES**

PRESENT:

Strathroy-Caradoc: Mike McGuire
Joel Van Bynen
Sandi Hipple

Chippewa: Warren Huff
Gene Hendrick

Manager/Coordinator: Steve Dausett

Absent:

Guest:

AGENDA

- The agenda was reviewed by the Board,

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board approve the agenda as presented.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the January 9, 2025 meeting.

Moved by: S Hipple

Seconded by: W Huff

That the Board approve the January 9, 2025 minutes as circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – January 31, 2025
 - Balance Sheet – January 31, 2025
 - Profit & Loss – January 2025
 - Budget vs Actual – January 2025
 - Bank Reconciliation- Operations – January 2025
 - Bank Balances at February 12, 2025

Moved by: M McGuire

Seconded by: S Hipple

That the Board approve the January 2025 Financial Reports as presented.

Carried:

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ACCOUNTS:

- The Board reviewed the accounts payable from January 9 to February 12, 2025 in the amount of \$75,589.32.

Moved by: J Van Bynen

Seconded by: W Huff

That the Board approve the accounts as presented in the amount of \$75,589.32.

Carried:

CORRESPONDENCE:

- The Strathroy-Caradoc Clerk provided me with the information as to the process for recruitment for a TTA community member. As well, supplied an application form so they are available here at the facility if required.

MANAGER/COORDINATOR REPORT:

Ice Usage

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
January 2025	84	191	48.5	17.5	341
January 2024	82	189	46.75	20	337.75

- All available prime time ice was book out in January except 4 hours on Friday evenings 10-11pm.
- Presently we have 11.5 hours of ice booked on Family Day including a skate sponsored by The Royal Canadian Legion Caradoc Branch Mt. Brydges.

Public Skating:

- We had 4 Sunday sponsored skates plus a weekday skate in January. Thanks to Board Member M McGuire, all remaining Sunday skates for this ice season have been sponsored. Plus, we have 3 sponsored weekday skates during March Break.

Operations:

- The marketing department at Mc Dougal Energy have not confirm on their marketing plan with the advertising wrap on the new ice resurfacer. Until that decision as been made, we are still operating under the previous agreement. In the meantime, they have supplied magnetic signage that has been placed on the Zamboni.
- Our fire safety plan has been approved by the Strathroy-Caradoc Fire Dept.
- The Manager reviewed a request from the Bulldogs seeking a relief from ice changes due to a couple of incidents that cause 2 games to be cancelled:
 - January 4th, I reported at last months meeting this was in regards to an ice issue during a game. With approximately 10 minutes remaining in the game, staff were alerted by the officials of the problem. A section of ice approximately 3ft by 8 inches had broken away from the boards. Staff could not get the ice repaired in the time frame given so that area could be deemed safe for play. The decision was made to cancel the game at that point due to unsafe ice conditions.

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- January 24th, this game was the rescheduled game from the January 4th cancelled game. The time clock was deemed to be the subject for game cancellation. The problem was identified by staff when they notice the time keepers were having issues. Staff were in the process of dealing with the issue and it was decided to cancel the game; we are assuming by the officials and the team representatives. Staff at no point were asked by the officials if the clock problem could be rectified. The issue was with the power cord that had been damaged from the user groups timekeeping personnel, we assume. No staff or I were ever informed by any timekeepers or users that there was a problem with the controller. Since this has been a problem in the past, we have additional back-up cords available in the office. I came to the facility after staff called to inform that the game had been cancelled and why. I changed out the power cord as I could see it had been damaged and someone tried to fix it with black hockey tape. I have asked staff if any of them tried fixing the power cord and they did not. After I changed out the cord, the controller operated with no issues. I stayed at the facility for another 2 hours and ran the clock thru all of it functions with no problems. In the past before, any decision was being made to cancel or delay a game, staff are normally consulted.

- It was decided to refund one hour of ice for the January 4th game based on the regulations within the our facility ice permit.

- Since the clock game cancellation, Minor Hockey's President has reached out to me with concerns for scoreboard failure. I have informed that those issues have been addressed. They have also suggested consideration should be given to update the controller. In the mean time, I have reached out to OES Scoreboards to get an estimate to repair or replace our controller. Since our scoreboard and controller are 15 years old, the radio modules are no longer available. So, we would need to change out both the controller and the scoreboard modules. The estimate for a new controller and update the existing controller for backup and scoreboard plus installation is \$3,700 plus taxes.

- It was suggested these options be the reviewed after the end of the ice season.

- Strathroy-Caradoc have approved the TTA Board capital request for 2025.

- The manager shared with the Board the passing of Jack Harris on February 8th. Jack was one of the original community member's responsible for this facility being constructed. He as well was appointed as the coordinator and overseen the operation of the facility on behalf the Board for 25 years until he retired in 1997.

Moved by: J Van Bynen
Seconded by: S Hipple
That the manager's report be received.

Carried:

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NEW BUSINESS:

- S. Hipple shared concerns received of the need for directional signage on Adelaide Rd at Lions Park Drive. Following discussion S-C councillors are to investigate further with the Municipality and County.

- The TTA Board continued with a general discussion in regards to the future facility improvement plan. It was agreed that the members put forward improvements the facility requires for discussion at next months meeting.

ADJOURNMENT

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board adjourn to meet again Thursday March 13, 2025 at 7:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Joel Van Bynen
Chair/Vice-Chair

Originally signed by – Steve Dausett
Recording Secretary