

Municipality of Strathroy-Caradoc
Special Meeting of Council
Meeting Minutes

Monday, February 10, 2025
5:00 p.m.

Committee Room (2nd Floor) - In Person
Strathroy-Caradoc Municipal Office
52 Frank Street
Strathroy, Ontario

Present: Deputy Mayor Mike McGuire
Councillor Frank Kennes
Councillor Donna Pammer
Councillor Sandi Hipple
Councillor Brian Derbyshire

Absent with Notice: Mayor Colin Grantham
Councillor John Brennan
Councillor Steve Pelkman
Councillor Greg Willsie

Also Present: Trisha McKibbin, Chief Administrative Officer
Brianna Hammer-Keidel, Director of Legal and Legislative
Services/Clerk (Recorder)
Bill Dakin, Director of Financial Services/Treasurer
Rob Lilbourne, Director of Community Services
Doug Payne, Director of Human Resources

1. Roll Call

Deputy Mayor McGuire confirmed that Mayor Grantham, Councillor Willsie, Councillor Brennan, and Councillor Pelkman were absent with notice. Councillor Derbyshire held Councillor Willsie's proxy

2. Declaration of Pecuniary Interest

None.

3. Call to Order & Approval of the Agenda

Moved by Councillor Derbyshire

Seconded by Councillor Hipple

THAT: the February 10, 2025 Special Meeting of Council (Strategic Priorities) agenda be approved as circulated.

Carried

4. Department Reports

4.1 Whistleblower Policy, HR-2025-02

Members offered general comments about the proposed complaint process and the preference for increased involvement of the third-party investigator. There were also further discussions about selecting a third-party investigator other than the current firm which already provides the Municipality its Integrity Commissioner and Closed Meeting Investigator services. Ultimately, members preferred to refer the matter to the next Regular Council meeting for further discussion.

Moved by Councillor Kennes

Seconded by Councillor Derbyshire

THAT: Report HR-2025-02 "Whistleblower Policy" be received for information.

Carried

Moved by Councillor Kennes

Seconded by Councillor Derbyshire

THAT: the Whistleblower Policy be referred to the February 18, 2025 Regular Council meeting for further discussion.

Carried

4.2 Schedule of Strategic Priorities Reports, CAO-2025-04

Members generally expressed concerns with the proposed monthly meeting schedule and expressed a preference to discuss larger strategic items rather than policies. Ultimately, members preferred to refer the matter to a future Regular Council meeting for further discussion.

Moved by Councillor Kennes
Seconded by Councillor Hipple

THAT: Report CAO-2025-04 "Strategic Priorities Schedule of Reports 2025" be received for information.

Carried

Moved by Councillor Kennes
Seconded by Councillor Derbyshire

THAT: the report be referred to Council for further clarification about the purpose of strategic priorities meetings.

Carried

5. Schedule of Meetings

- Special Council Meeting (Annual CAO Review) - Thursday, February 13 @ 5:00 p.m. - Committee Room, 2nd Floor
- Regular Council Meeting - **Tuesday**, February 18, 2025 @ 6:00 p.m. - Council Chamber/Hybrid

6. Consideration of By-laws

6.1 By-law No. 22-25

Moved by Councillor Kennes
Seconded by Councillor Hipple

THAT: By-law No. 22-25 receive first, second, and third and final reading:

A by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Strathroy-Caradoc for the Special Council Meeting of February 10, 2025.

Carried

7. Adjournment

Moved by Councillor Kennes
Seconded by Councillor Derbyshire

THAT: the February 10, 2025 Special Meeting of Council (Strategic Priorities) adjourn at 5:44 p.m.

Carried

Mayor

Clerk