

**Municipality of Strathroy-Caradoc**  
**Strathroy-Caradoc Fire Advisory Committee**  
**Minutes**

**Wednesday, February 19, 2025**

**1:00 p.m.**

**Committee Room (2nd Floor) - In Person**  
**Strathroy-Caradoc Municipal Office**  
**52 Frank Street**  
**Strathroy, Ontario**

Present: Deputy Mayor Mike McGuire, Chair  
Councillor Sandi Hipple  
Member Scott Barker  
Vice-Chair Jane Bruinink  
Mayor Colin Grantham

Absent with Notice: Councillor John Brennan

Also Present: Melonie Carson, Deputy Clerk (Recorder)  
Maddy Alcaldinho, Fire Service Co-ordinator

Others Present: Steve Beasley, Deputy Chief of Fire, Prevention & Training  
Rob Browning, Chief Administrative Officer

**1. Roll Call**

Deputy Mayor McGuire confirmed committee attendance noting that Councillor Brennan was absent with notice.

**2. Declaration of Pecuniary Interest**

None.

**3. Call to Order/Approve Agenda**

**Moved by** Councillor Sandi Hipple

**Seconded by** Mayor Colin Grantham

**THAT:** the February 19, 2025 Fire Advisory Committee Agenda be approved as circulated.

**Carried**

**4. Approval of Minutes**

**4.1 Fire Advisory Committee Meeting Minutes - January 15, 2025**

Member Scott Barker inquired about the Fire Services Location Study report and what happened during the Council meeting.

**Moved by** Member Scott Barker

**Seconded by** Vice-Chair Jane Bruinink

**THAT:** the Fire Advisory Committee Meeting Minutes of January 15, 2025 be approved as written.

**Carried**

**5. Correspondence and Notifications**

**5.1 Fire Services Advisory Committee Terms of Reference**

Committee members reviewed the Fire Advisory Committee Terms of Reference and came to the conclusion that the Committee is not operating outside of the current Terms of Reference.

**Moved by** Mayor Colin Grantham

**Seconded by** Vice-Chair Jane Bruinink

**THAT:** the Committee return the Terms of Reference to Council, as the committees believes the Terms of Reference are appropriate compared to other committees and the Committee believes they are currently working within their Terms of Reference.

**Carried**

**6. Scheduling of Meetings**

- Wednesday, March 19, 2025 @ 1:00 p.m.

**7. Adjournment**

**Moved by** Councillor Sandi Hipple

**Seconded by** Member Scott Barker

**THAT:** the February 19, 2025 Fire Advisory Committee Meeting adjourn at 1:49 p.m.

**Carried**

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Chair

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Vice-Chair