

Museum Advisory Committee (MAC)
Meeting Minutes

Tuesday, November 19, 2024
6:30 pm
Council Chamber
Strathroy-Caradoc Municipal Office
52 Frank Street
Strathroy, ON

Present: Councillor Donna Pammer, Chair
Member Dave Brock
Member Ashlie Hawkins
Member Melanie Franke
Member Alla Shevchuk

Absent with Notice: Member Marty Peterson, Vice Chair
Mayor Colin Grantham

Also Present: Crystal Loyst, Museum Collections and Research Co-Ordinator
Michelle Wright, Museum Curator
Jennifer Pereira, Deputy Clerk (Recorder)

1. Roll Call

2. Approval of the Agenda

Moved By Member Dave Brock

Seconded By Member Melanie Franke

THAT: the November 19, 2024 Museum Advisory Committee Agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Approval of Minutes

Moved By Member Melanie Franke
Seconded By Member Ashlie Hawkins

THAT: the minutes of September 24, 2024 be approved as written.

Carried

4.1 Museum Advisory Committee Meeting Minutes of September 24, 2024

5. Reports

5.1 Curator's Report: September - October - CS-2024-53

Michelle Wright, Museum Curator presents the Curator's Report for September- October. She shares with the committee that the Middlesex Heritage Trail will be updating heritage signs throughout the community, Mount Brydges, South Caradoc, and Melbourne, signs to go up in the Spring and Strathroy signs will follow. The Poppy Project was successful and there will be more events as there are more poppies to attach. Over 9700 poppies have been donated. She also provided an update on the Collections Database - PastPerfect and as of October 31st 2024, 1149 records have been updated. This includes adding new records, images, and locations as well as new information to existing records.

Michelle Wright indicates that there are currently 5 volunteers that are working on Collections, Exhibition, and Programming related activities. Projects include database management, rehousing artifacts, exhibit creation, markets, etc. Total hours accumulated up to October 31st is 520. The Poppy Project saw approximately 100 people over the course of 6 days (estimating 300-400 hours total) attach poppies to the netting.

Moved By Member Ashlie Hawkins
Seconded By Member Dave Brock

THAT: MAC receive report CS-2024- Curator's Report: September - October for information.

Carried

6. New Business

6.1 Public Art Exhibit – Review of Artists - CS-2024-55

Museum Strathroy-Caradoc announced the scheduling of two month long Public Art Exhibits for 2025 on September 12, 2024. There were 10 applications received. The scheduling of Artists are set for March and mid-August Public Art Exhibits to be held in the gallery at Museum Strathroy-Caradoc. These exhibits are generally 30 days in length. After a brief discussion, the committee decided to choose their top four and have the Curator compile the information.

The following artists were selected: Katie Dortmans, Cheri Loeb, Karen Caughlin, Sam Hassen, Sara Melo and Kristyn Box McCoy.

Moved By Member Dave Brock

Seconded By Member Melanie Franke

THAT: MAC receive report CS-2024-55 Public Art Exhibit – Review of Artists for review and information.

Carried

Moved By Member Alla Shevchuk

Seconded By Member Melanie Franke

THAT: MAC approves the recommendations for the scheduling of Artists for the March and mid-August Public Art Exhibits to be held in the gallery at Museum Strathroy-Caradoc; and that staff contact the artists.

Carried

6.2 Volunteer Policy Review - Approval, CS-2024-52

Moved By Member Ashlie Hawkins

Seconded By Member Alla Shevchuk

THAT: MAC receive report CS-2024-52 Volunteer Policy Review – Approval for information.

THAT: the policy be approved.

Carried

7. Enquires or Comments by Members

Member Melanie Franke commends the Museum staff on the Poppy Project.

8. Open Discussion

None.

9. Schedule of Meetings

10. Adjournment

Moved By Member Dave Brock

Seconded By Member Ashlie Hawkins

THAT: the November 19, 2024 - Museum Advisory Committee Meeting adjourn at 7:25 p.m.

Carried

Chair

Secretary/Recorder