

**TRI-TOWNSHIP ARENA  
THURSDAY JANUARY 9, 2025  
MINUTES**

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**PRESENT:**

Strathroy-Caradoc: Mike McGuire  
Joel Van Bynen  
Sandi Hipple

Chippewa: Warren Huff  
Gene Hendrick

Manager/Coordinator: Steve Dausett

Absent:

Guest:

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**AGENDA**

- The agenda was reviewed by the Board,

**Moved by:** S Hipple

**Seconded by:** J Van Bynen

**That** the Board approve the agenda as presented.

**Carried:**

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

- The Board reviewed the minutes of the December 12, 2024 meeting.

**Moved by:** W Huff

**Seconded by:** S Hipple

**That** the Board accept the December 12, 2024 minutes, with the following amendment: under Manager's Report, the staff portion should read "our new facility operator".

**Carried:**

**BUSINESS ARISING:**

- Re: Terry Whelan resignation letter has been forwarded on to the Clerk for Strathroy-Caradoc. The Clerk has acknowledged receipt of said letter and they will begin search for a replacement member for the TTA Board in the New Year.

# TRI-TOWNSHIP ARENA THURSDAY JANUARY 9, 2025 MINUTES

**FINANCIAL REPORTS:**

- The Board reviewed the financial reports (preliminary, unaudited):
  - Accounts Receivable – December 31, 2024
  - Balance Sheet – December 31, 2024
  - Profit & Loss – December 2024
  - Budget vs Actual – January to December, 2024
  - Bank Reconciliation- Operations – December 2024
  - Bank Balances at January 8, 2024

**Moved by:** J Van Bynen

**Seconded by:** W Huff

**That** the Board approve the December 2024 Financial Reports as presented.

**Carried:**

**ACCOUNTS:**

- The Board reviewed the accounts payable from December 12, 2024 to January 8, 2025 in the amount of \$146,720.46. **Note:** this total includes the final payment for the new Zamboni.

**Moved by:** J Van Bynen

**Seconded by:** S Hipple

**That** the Board approve the accounts as presented in the amount of \$146,720.46.

**Carried:**

**CORRESPONDENCE: None**

**MANAGER/COORDINATOR REPORT:**

**Ice Usage**

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
December 2024	83.5	188	38.25	17.5	328.75
December 2023	84	198.5	35.25	18.5	336.25

- All available prime time ice was book out in December except 2.5 hours.
- The manager supplied the Board with the recorded rented ice hours since 2012. The total hour for ice rentals in 2024 was 2,382 hrs compared to 2,330.5 hrs in 2023. Also, the rented dry floor hours in 2024 were 314 hrs compared to 306 hrs in 2023. Total 2024 usage was 2,696 hrs.

**Public Skating:**

- In December, we had 5 Sunday public skates sponsored plus 3 additional skates during the Christmas break. We have added 2 more sponsored skates since my last report.

**Operations:**

- Zamboni Company delivered our new ice resurfacer machine on December 19th.
- The marketing department at Mc Dougal Energy are still having dialogue in regards to the continuation of the advertising wrap on the new ice resurfacer. They hope to have a new partnership proposal prepared for us by the end of January. In the meantime, they will be delivering magnetic signs to be placed on the Zamboni as we operate under the previous arrangement.

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- The Lexan has been purchased, and staff have begun replacement of the damaged sections on the upper bleacher railings.
- Staff continue prepare a fire safety plan to have it approved by S-C Fire Dept. and then implemented.
- Manager reviewed an incident report in regards to an ice issue during a Bulldogs game on January 4th. With approximately 10 minutes remaining in the game, staff were alerted by the officials of the problem. A section of ice approximately 3ft by 8 inches had broken away from the boards. Staff could not get the ice repaired in the time frame given so that area was safe for use. The decision was made to cancel the game at that point due to unsafe ice conditions. Staff did complete the repairs and the remaining 2 bookings did proceed later that evening with a caution cone in that area. There were known or identified ice issues in that area prior or during earlier rentals.

**Moved by:** M McGuire  
**Seconded by:** S Hipple  
**That** the manager's report be received.

**Carried:**

**NEW BUSINESS:**

- The TTA Board continued with a general discussion in regards to a future facility improvement plan.

- **Appointments:**

**Moved by:** M McGuire  
**Seconded by:** S Hipple  
**That** the G Hendrick (Chair), J Van Bynen (Vice-Chair), and S Dausett (Recording Secretary) be re-appointed for 2025.

**Carried:**

**ADJOURNMENT**

**Moved by:** S Hipple  
**Seconded by:** W Huff  
**That** the Board adjourn to meet again Thursday February 13, 2025 at 7:00 pm, unless called sooner by the Chairman.

**Carried:**

Originally signed by – Gene Hendrick  
Chair/Vice-Chair

Originally signed by – Steve Dausett  
Recording Secretary