

TRI-TOWNSHIP ARENA THURSDAY NOVEMBER 14, 2024 MINUTES

PRESENT:

Strathroy-Caradoc: Mike McGuire
Joel Van Bynen
Brian Derbyshire
Sandi Hipple

Chippewa: Gene Hendrick
Warren Huff

Manager/Coordinator: Steve Dausett

Absent: Terry Whelan

Guest:

AGENDA

- The agenda was reviewed by the Board,

Moved by: S Hipple

Seconded by: J Van Bynen

That the Board approve the agenda, with the addition of discussion of the facility improvement plan under new business.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the October 10, 2024 meeting.

Moved by: M McGuire

Seconded by: S Hipple

That the Board accept the October 10, 2024 minutes as printed and circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – October 31, 2024
 - Balance Sheet – October 31, 2024
 - Profit & Loss – October 2024
 - Budget vs Actual – January to October, 2024
 - Bank Reconciliation- Operations – October 2024
 - Bank Balances at November 13, 2024

Moved by: M McGuire

Seconded by: W Huff

That the Board approve the October 2024 Financial Reports as presented.

Carried:

TRI-TOWNSHIP ARENA THURSDAY NOVEMBER 14, 2024 MINUTES

ACCOUNTS:

- The Board reviewed the accounts payable from October 10 to November 13, 2024 in the amount of \$58,563.40

Moved by: J Van Bynen

Seconded by: S Hipple

That the Board approve the accounts as presented in the amount of \$58,563.40.

Carried:

CORRESPONDENCE: None

Manager/Coordinator Report:

Ice Usage

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
October 2024	68.5	203.5	36.75	18.5	323.50
October 2023	79	213	38	20	349

- Mt Brydges and District Athletic Association will be hosing a tournament this weekend November 22-24

Public Skating:

- Public Skating attendance was low for the month of October with the 4 dates averaging 24 skaters per event. That is down 50% compared to October 2023.
- To date the facility has 11 sponsored public skating dates with this coming Sunday the TTA Board has sponsored. This is in conjunction with the Mt. Brydges Business Association Christmas Open House Event.

Staff:

- Our new facility operator Jessica, who started with us on September 30th, has completed her in-house training and has begun regular shifts.

Operations:

- Received notice from the Zamboni Company on October 25th that our machine has been moved up in their schedule. Our machine is set to hit the production line mid/late November for an early December delivery date.
- I have reached out to the marketing department at Mc Dougal Energy (formally Dowler-Karn). They have had the present Zamboni wrapped since it was new. Hoping to have further discussions on continuation of the advertising program on the new unit.
- We are having issues with the sound system speakers over the ice pad as not all speakers are working. Have contacted the PA Shop the original installers to have them come out to investigate.
- London Fire Equipment Ltd. has completed the annual inspection of the fire alarm system, concession range hood system, and fire extinguishers. No major repairs were required or noted.

**TRI-TOWNSHIP ARENA
THURSDAY NOVEMBER 14, 2024
MINUTES**

- There was replacement of 2 heat detectors, batteries for the control panel and one extinguisher.
- One of the water heaters in the Zamboni room is in need of repairs, Best Plumbing has been waiting on parts to complete repairs.
- We require 2 pcs of tempered glass as backup for the rink. I have obtained 2 quotes but looking for a third.

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board authorize the manager up to \$2,000 for the purchase of tempered glass.

Carried:

- Have a quote for 16 pieces of Lexan for the railing in the upper seating area. This is to replace the cracked and broken pieces. This quote is from Polymershapes in the amount of \$2,737.90 including shipping and taxes.

Moved by: S Hipple

Seconded by: M McGuire

That the Board accept the quotation

Carried:

Bulldogs:

- As discussed last month the draft agreement between Sports Engine Inc. and our facility. This was in regards to the Bulldogs being allowed to stream home games and the protection of the equipment. At this point we are still in discussions in regards to further clarification on the agreement.
- The MB Lions Club are no longer handling the alcohol sales for Bulldogs games. Presently there are no sales being offered as the Bulldogs are in discussion with another organization to supply this service.

CSRIF Grant:

- The qualifying items included in the grant application under the Community Sport & Recreation Instructure Fund (CSRIF) were reviewed.

2025 Capital:

- The manager reviewed the items requested for 2025 capital improvements totalling \$63,800.00. After discussion and modifications, the request was adjusted to \$59,000.00.

Moved by: J Van Bynen

Seconded by: M McGuire

That the Board approve the proposed 2025 capital budget and to forward the request on to the operating partners for approval

Carried:

**TRI-TOWNSHIP ARENA
THURSDAY NOVEMBER 14, 2024
MINUTES**

Moved by: J Van Bynen
Seconded by: W Huff
That the manager's report be received.

Carried:

NEW BUSINESS:

- Facility improvement plan discussion

ADJOURNMENT

Moved by: M McGuire
Seconded by: J Van Bynen
That the Board adjourn to meet again Thursday December 12, 2024 at 7:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Joel Van Bynen
Vice-Chair

Originally signed by – Steve Dausett
Recording Secretary