

TRI-TOWNSHIP ARENA THURSDAY DECEMBER 12, 2024 MINUTES

PRESENT:

Strathroy-Caradoc:	Joel Van Bynen Sandi Hipple
Chippewa:	Warren Huff
Manager/Coordinator:	Steve Dausett
Absent:	Gene Hendrick, Mike McGuire
Guest:	

AGENDA

- The agenda was reviewed by the Board,

Moved by: S Hipple

Seconded by: W Huff

That the Board approve the agenda, with the Correspondence segment being moved up as the first item of business.

Carried:

CORRESPONDENCE:

- Re: Terry Whelan: Terry had indicated back in October that is was going to be resigning from TTA Board. We are now in receipt of his written resignation.

Moved by: S Hipple

Seconded by: W Huff

That the Board acknowledges the receipt of Terry Whelan’s resignation, and forwarded the letter of resignation on to Strathroy-Caradoc for reappointment to the TTA Board.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the November 14, 2024 meeting.

Moved by: W Huff

Seconded by: S Hipple

That the Board accept the November 14, 2024 minutes as printed and circulated.

Carried:

BUSINESS ARISING: None

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FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – November 30, 2024
 - Balance Sheet – November 30, 2024
 - Profit & Loss – November 2024
 - Budget vs Actual – January to November, 2024
 - Bank Reconciliation- Operations – November 2024
 - Bank Balances at December 11, 2024

Moved by: S Hipple

Seconded by: W Huff

That the Board approve the November 2024 Financial Reports as presented.

Carried:

ACCOUNTS:

- The Board reviewed the accounts payable from November 14 to December 11, 2024 in the amount of \$44,364.24

Moved by: W Huff

Seconded by: S Hipple

That the Board approve the accounts as presented in the amount of \$44,364.24.

Carried:

MANAGER/COORDINATOR REPORT:

Ice Usage

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
November 2024	80.5	207	41	14.5	343
November 2023	85.5	197	42.5	14.5	339.5

- All prime time ice was booked out in November, excluding the 5 Fridays 10-11pm.

Public Skating:

- Public Skating attendance for charge at the door; 2 dates in November was 118 persons. There was also one date which was sponsored and one cancelled for a hockey tournament.
- Since last month’s report, we have added 5 additional sponsored public skating dates.

Staff:

- Our new facility operator has achieved all required preconditions for the 90 day probation period.

Operations:

- Zamboni Company has informed us that our new machine will be delivered next week.
- Had discussions with the marketing department at Mc Dougal Energy (formally Dowler-Karn), in regards to the continuation of the advertising wrap on the new ice resurfer. Indication at this point is they are favorable to continuing with the partnership marketing plan. Further discussions will take place in the New Year.

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MINUTES**

- Strathroy-Caradoc Fire Department recently completed a Fire Inspection of the facility.
- There are 2 minor items that need to be rectified, with one already being rectified. Also will need to prepare a fire safety plan and have it approved and implemented.

Bulldogs:

- The agreement between Sports Engine Inc. and our facility in regards to protection of their equipment that will be used to stream Bulldogs home games. The Bulldogs have now assume responsibility of the equipment and have enter into the agreement. By them doing so, this eliminates the facility as part of the agreement.

Capital:

- The 2025 capital request has been forwarded on to our operating partners for their review.

Moved by: S Hipple
Seconded by: W Huff
That the manager's report be received.

Carried:

NEW BUSINESS:

- Facility improvement plan discussion

ADJOURNMENT

Moved by: W Huff
Seconded by: S Hipple

That the Board adjourn to meet again Thursday January 9, 2025 at 7:00 pm, unless called sooner by the Chairman.

Carried:

Originally signed by – Warren Huff
Chair/Vice-Chair

Originally signed by – Steve Dausett
Recording Secretary