



Ministry of the Solicitor General

# **Application Instructions & Guidelines**

**Grant Program: Reduce Impaired Driving Everywhere  
(RIDE) Grant**

**Grant Term: 2024-25 (one year)**

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## INTRODUCTION

The Ministry of the Solicitor General (ministry) is pleased to present the 2024-25 RIDE Grant.

The Government of Ontario established the RIDE Grant to provide funding to police services/boards to enhance local enforcement capabilities and to ensure a year-round provincial program to conduct RIDE spot check activities. The RIDE Grant assists police services/boards in offsetting their staff costs for implementing RIDE programs of sobriety checks in their jurisdictions.

For the current call for applications, the ministry will offer the RIDE Grant as a one-year program.

This document outlines the grant process and contains important information on the eligibility criteria and application review process to assist applicants to complete and submit the RIDE Grant application.

## ELIGIBILITY CRITERIA

### Who is Eligible

Funding is available to:

- Municipal and First Nations Police Services;
- Municipalities policed by the Ontario Provincial Police (OPP).

**NEW: For all OPP-policed municipalities**, applications must be reviewed by the OPP's Grant Support Team at [OPP.Grant.Support.Team@OPP.ca](mailto:OPP.Grant.Support.Team@OPP.ca) prior to submission in Transfer Payment Ontario (TPON). In addition, applications **must be submitted through the municipality's TPON account.**

- Municipalities that receive policing from the same OPP detachment that wish to apply for grant funding will be required to submit **one joint application** (per detachment) and must identify a lead municipality who will be responsible for submitting the application on TPON.

### What is Eligible

- Grant funding must be used exclusively for sworn officers' **overtime or paid duty** assignments for street-level enforcement activities in relation to the RIDE Grant (e.g., RIDE check stops).
- Sworn officers may include but are not limited to Approved Screening Device (ASD), Standardized Field Sobriety Testing (SFST), and/or Drug Recognition Expert (DRE) trained officers.

### What is NOT Eligible

- Overtime, paid duty assignments and other RIDE activities by civilian or auxiliary officers is not eligible for funding.

## FUNDING

Funding under the RIDE Grant will be available for a one-year period (2024-25). Eligible police services/boards and OPP-policed municipalities can submit applications for funding which must be used exclusively for sworn officers' overtime or paid duty assignments for street-level enforcement activities in relation to the RIDE Grant (e.g., RIDE check stops)

Approved applicants will be provided with a funding allocation (maximum funds) for fiscal year 2024-25, ending March 31, 2025.

Please note that the funding allocation for the fiscal year must be spent within the period (e.g., spent on activities taking place between April 1, 2024, and March 31, 2025). Unspent allocations will not be paid.

Financial reimbursement only occurs after the end of the program year, following the submission of the RIDE Grant final reports. All reporting requirements must be submitted to the ministry within the established timeframes in order to be reimbursed.

## APPLICATION REVIEW & ASSESSMENT

All applications submitted by the deadline that meet the eligibility criteria will be reviewed by the ministry. Funding allocations will be determined based on the number of applications and the RIDE funding outlined below. Successful projects are subject to the Solicitor General's approval.

### RIDE Funding Grid

Sworn Officers Range*	Maximum Allocation**
1-10	\$7,200.00
11-25	\$9,400.00
26-50	\$13,800.00
51-100	\$16,000.00
101-200	\$25,000.00
201-500	\$38,000.00
501-999	\$45,000.00
1,000+	Allocation to be determined on an individual basis.

*\*Based on the total sworn officers/FTE at the OPP detachment level, municipal, or First Nation police service.  
\*\*Allocations may increase/decrease depending on the number of applicants.*

## CONTRACTUAL AGREEMENT

As a requirement of providing funding, the ministry will enter into a Transfer Payment Agreement (TPA) with the respective police service board or municipality. Once the TPA is signed, the funds will be disbursed based on the reporting/payment schedule outlined in the TPA. The project funds must be used for the purposes described in the application and according to the terms of the TPA.

Standard government procedures regarding grants (as outlined in the Treasury Board Transfer Payment Accountability Directive) will be followed. The TPA will outline:

- Purpose for which the grant will be used;
- Commitments to be undertaken or specific activities to support the application;
- Final reporting dates and requirements; and,
- Funding disbursement schedule.

## APPLICATION SUBMISSION

All applications **must be submitted through Transfer Payment Ontario (TPON) by 4:00 p.m. EST on February 7, 2025**. Submissions that are late or incomplete will not be considered for funding. No exceptions will be permitted.

### **For OPP-policed municipalities:**

- Municipalities that receive policing from the same OPP detachment that wish to apply for RIDE Grant funding will be required to submit a joint application per OPP Detachment, identifying a lead municipality to submit through TPON.
  - **Note:** OPP-policed municipalities submitting applications per OPP Detachment must do so through the lead municipality's account on TPON.
  - **Reminder:** For all OPP-policed municipalities, applications must be reviewed by the OPP's Grant Support Team (GST) via [OPP.Grant.Support.Team@OPP.ca](mailto:OPP.Grant.Support.Team@OPP.ca) prior to submission in TPON.

More details on the application process, including accessing the application and applying through TPON, are outlined in "[TPON Instructions for Application Submission](#)".

## MINISTRY CONTACT

If you have any questions regarding the RIDE Grant, please contact Yoko Iwasaki at [Yoko.Iwasaki@ontario.ca](mailto:Yoko.Iwasaki@ontario.ca) and Amanda Scrivo at [Amanda.Scrivo@ontario.ca](mailto:Amanda.Scrivo@ontario.ca)

For questions related to Transfer Payment Ontario (TPON), including assistance with registration and the intake form, please contact [Transfer Payment Ontario Client Care \(see below\)](#)

## TPON INSTRUCTIONS FOR APPLICATION SUBMISSION

Transfer Payment Ontario (<https://www.tpon.gov.on.ca/tpon/psLogin>) is the Government of Ontario's online transfer payment management system. It provides one window access to information about available funding, how to submit for Transfer Payment (TP) funding, and how to track the TP status of your submission.

### Getting Started

- **NOTE:**
  - **Effective December 16, 2024:** TPON has moved to the cloud. Applicants will have access to TPON using a new website address (<https://www.tpon.gov.on.ca/tpon/psLogin>). To minimize disruptions, the old URL will redirect you to the new website. Other than the new URL, there are no other changes to the TPON system.
  - Effective April 17, 2023, TPON changed the way you access Transfer Payment Ontario. You will need to Create a My Ontario Account for the first time if you have not done so already.
  - For more information: See the Creating a My Ontario Account [guide](#) and [video](#).
- All organizations must be registered with Transfer Payment Ontario in order to submit the intake form to request funding for this TP program.
  - The form must be submitted online through Transfer Payment Ontario.
- **For both existing and new users to TPON:** please use the link below to gain access to the Government of Ontario's online transfer payment management system.
  - [Transfer Payment Ontario](#)

**NOTE:** Google Chrome web browser and Adobe Acrobat Reader DC are required to access funding opportunities and download required forms from TP Ontario. For more information and resources visit the [Get Help](#) section of our website.

### Technical Support

**Transfer Payment Ontario Client Care** support for external users is available from Monday to Friday 8:30 a.m. to 5:00 p.m., except for government and statutory holidays, at:

- Toll-free: 1-855-216-3090
- TTY: 416-325-3408
- Toll-free TTY: 1-800-268-7095
- Email: [TPONCC@ontario.ca](mailto:TPONCC@ontario.ca)