

Municipality of Strathroy-Caradoc
Strathroy-Caradoc Fire Advisory Committee
Minutes

Wednesday, September 18, 2024

5:00 p.m.

Hybrid Meeting (Council Chamber and Virtual)
Strathroy-Caradoc Municipal Office
52 Frank Street, Strathroy, Ontario

Present: Deputy Mayor Mike McGuire
Councillor Sandi Hipple
Councillor John Brennan
Member Scott Barker
Member Jane Bruinink
Mayor Colin Grantham

Also Present: Brent Smith, Director of Fire Services/Fire Chief
Jennifer Pereira, Deputy Clerk (Recorder)
Melonie Carson, Deputy Clerk (Acting Clerk)
Maddy Alcainho, Fire Service Co-ordinator

Others Present: Rob Lilbourne, Director of Community Services

- 1. Roll Call**
- 2. Declaration of Pecuniary Interest**

None.

- 3. Call to Order/Approve Agenda**

Moved by Deputy Mayor Mike McGuire

Seconded by Councillor Sandi Hipple

THAT: the September 18, 2024 Strathroy-Caradoc Fire Service Advisory Committee agenda be approved as circulated.

Carried

4. Appointments

4.1 Appointment of Chair

Moved by Councillor John Brennan

Seconded by Member Scott Barker

THAT: Deputy Mayor McGuire be appointed as Chair of the Strathroy-Caradoc Fire Service Advisory Committee.

Carried

4.2 Appointment of Vice Chair

Moved by Councillor Sandi Hipple

Seconded by Councillor John Brennan

THAT: Jane Bruinink be appointed as Vice Chair of the Strathroy-Caradoc Fire Service Advisory Committee.

Carried

5. Fire Service Advisory Committee Orientation

Fire Chief Brian Smith presented to the Committee an overview on Fire Services.

Members comment on the work being done and the established relationships that the Fire Service has with community members.

Moved by Councillor Sandi Hipple

Seconded by Mayor Colin Grantham

THAT: the committee receive the presentation for information.

Carried

5.1 Orientation Presentation

6. Resources

Moved by Member Scott Barker

Seconded by Member Jane Bruinink

THAT: the committee receive the resources for information.

Carried

- 6.1 Community Risk Assessment
- 6.2 OFM Audit
- 6.3 Station Location Study
- 6.4 Fire Department Rules and Regulations
- 6.5 Master Fire Plan
- 6.6 FSAC Terms of Reference

7. Fire Service Activity Reports

Chair McGuire shares with the Committee how the board came to be and why it was created. He indicates that it is an advisory board that will form recommendations to be considered at Council.

8. Scheduling of Meetings

Councillor Brennan will be absent with notice for the meeting of October 16th, 2024.

Moved by Councillor John Brennan
Seconded by Councillor Sandi Hipple

THAT: Wednesday, October 16, 2024 at 1:00 p.m. be the next meeting; and
THAT: future meetings be the 3rd Wednesday of every month at 1:00 p.m. in the Town Hall Committee Room except December, July and August.

Carried

9. Adjournment

Moved by Councillor Sandi Hipple
Seconded by Member Jane Bruinink

THAT: the September 18, 2024 Strathroy-Caradoc Fire Service Advisory Committee meeting adjourn at 6:15 p.m.

Carried

Chair

Vice-Chair

