

**Municipality of Strathroy-Caradoc**  
**Special Meeting of Council**  
**Meeting Minutes**

**Tuesday, July 16, 2024**  
**5:00 p.m.**

**Hybrid Meeting (Council Chamber and Virtual)**  
**Strathroy-Caradoc Municipal Office**  
**52 Frank Street, Strathroy, Ontario**

Present: Mayor Colin Grantham  
Deputy Mayor Mike McGuire  
Councillor Frank Kennes  
Councillor Steve Pelkman  
Councillor Donna Pammer  
Councillor Sandi Hipple  
Councillor Greg Willsie  
Councillor Brian Derbyshire

Absent with Notice: Councillor John Brennan

Also Present: Trisha McKibbin, Chief Administrative Officer  
Brianna Hammer-Keidel, Director of Legal and Legislative Services/Clerk  
Melonie Carson, Deputy Clerk/Records Management Coordinator (Recorder)  
Bill Dakin, Director of Financial Services/Treasurer  
Jennifer Huff, Director of Building and Planning  
Doug Payne, Director of Human Resources  
Paul Zuberbuhler, Manager of Environmental Services  
Jake DeRidder, Development Services Co-ordinator

Others Present: Jim Morton, Resident

- 1. Roll Call**
- 2. Call to Order/Approve Agenda**

**Moved by** Councillor Derbyshire  
**Seconded by** Councillor Kennes

**THAT:** the July 16, 2024 Special Meeting of Council Agenda be approved as circulated.

**Carried**

**3. Declaration of Pecuniary Interest**

None.

**4. In Camera Matters**

**Moved by** Councillor Kennes  
**Seconded by** Deputy Mayor McGuire

**THAT:** Council may move into Closed Session at 5:05 p.m. for the purpose of discussing the following:

- One item pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about identifiable individuals (Hiring Recommendation Report);
- One item pursuant to Section 239(2)(a) of the *Municipal Act, 2001*, as amended, regarding the security of municipal property; Section 239(2)(e) regarding litigation or potential litigation, including matters before administrative tribunals; and Section 239(2)(f) regarding advice subject to solicitor-client privilege (Mount Brydges Waste Water Treatment Plant);
- One item pursuant to Section 239(2)(f) of the *Municipal Act, 2001*, as amended, regarding advice subject to solicitor-client privilege (Mount Brydges Waste Water Treatment Plant);
- One item pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about identifiable individuals (Mount Brydges Waste Water Treatment Plant).

**Carried**

**5. Open Session Resume**

**Moved by** Councillor Willsie  
**Seconded by** Councillor Pelkman

**THAT:** Closed Session adjourn at 7:47 p.m. and Open Session resume.

**Carried**

## **6. Report on In Camera Session**

Mayor Grantham reported that Council moved into Closed Session for the purpose of discussing the following:

- One item pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about identifiable individuals (Hiring Recommendation Report - Council received a confidential staff report for information and direction was given to staff);
- One item pursuant to Section 239(2)(a) of the *Municipal Act, 2001*, as amended, regarding the security of municipal property; Section 239(2)(e) regarding litigation or potential litigation, including matters before administrative tribunals; and Section 239(2)(f) regarding advice subject to solicitor-client privilege (Mount Brydges Waste Water Treatment Plant - Council received a confidential staff report for information and no direction was given to staff);
- One item pursuant to Section 239(2)(f) of the *Municipal Act, 2001*, as amended, regarding advice subject to solicitor-client privilege (Mount Brydges Waste Water Treatment Plant - Council received a confidential staff report for information and no direction was given to staff);
- One item pursuant to Section 239(2)(b) of the *Municipal Act, 2001*, as amended, regarding personal matters about identifiable individuals (Mount Brydges Waste Water Treatment Plant - Council received a verbal update and no direction was given).

**Moved by** Councillor Kennes

**Seconded by** Councillor Derbyshire

**THAT:** the direction in Closed Session be approved.

**Carried**

**Moved by** Councillor Willsie

**Seconded by** Councillor Derbyshire

**THAT:** Council direct staff to begin the process of tendering an EA for the expansion of wastewater capacity in Mount Brydges. Options are to include at

least, expansion in the current location, a new location, and pumping the wastewater back to the Strathroy Wastewater Treatment Facility.

**Carried**

**Moved by** Councillor Willsie

**Seconded by** Councillor Derbyshire

**THAT:** Council direct staff to include new development and the existing un-serviced homes in Mount Brydges in the Servicing Master Plan.

**Carried**

**Moved by** Councillor Willsie

**Seconded by** Councillor Hipple

**THAT:** Council direct staff to move ahead with the Service Allocation Policy as presented to Council.

**Carried**

## **7. Consideration of By-laws**

### **7.1 By-law No. 71-24**

Being a by-law to confirm the proceedings of the July 16, 2024 Special Meeting of Council of the Corporation of the Municipality of Strathroy-Caradoc.

**Moved by** Councillor Kennes

**Seconded by** Councillor Willsie

**THAT:** By-law 71-24 receive first, second and third and final reading.

**Carried**

## **8. Schedule of Meetings**

- Special Council Meeting (Service Delivery Review) - Thursday, July 18, 2024 @ 4:00 p.m. - Council Chamber/Hybrid
- Regular Council Meeting - Tuesday, August 6, 2024 @ 4:00 p.m. - Council Chamber/Hybrid

- Special Council Meeting (Strategic Priorities) - Monday, August 12, 2024  
@ 5:00 p.m. - Committee Room

**9. Adjournment**

**Moved by** Councillor Pelkman

**Seconded by** Deputy Mayor McGuire

**THAT:** the July 16, 2024 Special Meeting of Council adjourn at 7:50 p.m.

**Carried**

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Mayor

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Clerk