

**Museum Advisory Committee (MAC)**  
**Meeting Minutes**

**Tuesday, April 16, 2024**  
**6:30 pm**  
**Council Chambers**  
**52 Frank Street, Strathroy**

Present: Councillor Donna Pammer, Chair  
Member Dave Brock  
Member Ashlie Hawkins  
Member Melanie Franke

Absent with Notice: Member Marty Peterson, Vice Chair  
Member Alla Shevchuk

Also Present: Crystal Loyst, Museum Collections and Research Co-Ordinator  
Jennifer Pereira, Deputy Clerk (Recorder)

**1. Roll Call**

**2. Approval of the Agenda**

**Moved By** Member Melanie Franke

**Seconded By** Member Dave Brock

**THAT:** the April 16, 2024 Museum Advisory Committee Agenda be approved as circulated.

**Carried**

**3. Declaration of Pecuniary Interest**

None.

**4. Approval of Minutes**

**Moved By** Member Dave Brock

**Seconded By** Member Ashlie Hawkins

**THAT:** the minutes of February 06, 2024 be approved as written.

**Carried**

**4.1 Museum Advisory Committee Meeting Minutes - February 06, 2024**

**5. New Business**

**5.1 Conservation Policy**

Crystal Loyst, Museum Collections and Research Co-Ordinator reviewed the Draft Conservation Policy with the committee.

**Moved By** Member Dave Brock

**Seconded By** Member Ashlie Hawkins

**THAT:** the committee receive the Conservation Policy for information.

**Carried**

**Moved By** Member Ashlie Hawkins

**Seconded By** Member Dave Brock

**THAT:** the Conservation Policy be approved and forwarded to Council.

**Carried**

**5.2 Emergency Action Plan**

Crystal Loyst, Museum Collections and Research Co-Ordinator reviewed the Draft Emergency Action Plans with the committee for comments.

**Moved By** Member Dave Brock

**Seconded By** Member Ashlie Hawkins

**THAT:** the committee receive the Emergency Action Plan for information.

**Carried**

**Moved By** Member Ashlie Hawkins

**Seconded By** Member Melanie Franke

**THAT:** the Emergency Action Plan be approved and forwarded to Council.

**Carried**

**6. Reports**

**6.1 Curatorial Report - April 2024**

**Moved By** Member Melanie Franke

**Seconded By** Member Ashlie Hawkins

**THAT:** the Curatorial Report - April 2024 be received for information.

**Carried**

**6.2 Collections Report - April 2024**

**Moved By** Member Dave Brock

**Seconded By** Member Ashlie Hawkins

**THAT:** the Collections Report - April 2024 be received for information; and

**THAT:** the committee approve the report.

**Carried**

**6.3 Museum Statistics Report - April 2024**

**Moved By** Member Melanie Franke

**Seconded By** Member Ashlie Hawkins

**THAT:** the committee receive the Museum Statistics Report - April 2024 for information.

**Carried**

**7. Enquires or Comments by Members**

None.

**8. Schedule of Meetings**

- Tuesday, June 18, 2024 @ 6:30 p.m.

**9. Adjournment**

**Moved By** Member Dave Brock

**Seconded By** Member Ashlie Hawkins

**THAT:** the MAC meeting of April 16, 2024 adjourn at 7:06 p.m.

**Carried**

---

Chair

---

Secretary/Recorder