OPTION	Composition	Meeting Details	Purpose	Decision Making Authority	Public Meetings / Delegations	Matters of Consideration	Impact on Planning Approval Timelines	Impact on Administrative Set- up
OPTION A: CITY OF LONDON BUILDING AND PLANNING COMMITTEE	Comprised of 5 of the 15 Council members.	Meet 1X Month (City meeting in the daytime)	It hears public meetings, receives planning reports and makes recommendations on planning applications to Council for a final decision.	None. Can not pass by-laws. Council continues to have final authority to approve planning applications / pass by-laws.	Hears delegations from the public and holds statutory public meetings on planning applications.	All planning applications except Committee of Adjustment applications. Also Building Fee Reviews, CIP, Conservation Authority, Natural Heritage, 5 Year Review of OP, Building and Planning Legislative Updates.	Will extend process. Currently, staff have 2 x month to get applications to a Council meeting. All applications would have to go to an additional committee meeting before Council could approve an application.	Meeting would be required to locate in Council Chambers with full livestream / hybrid meeting options to maintain current public participation options. LLS staff would be required to be support meeting technology. LLS or BBP staff would be required to prepare meeting agendas / minutes. Director of BBP, County Planning staff would attend. Other Directors/Clerk/CAO would attend as necessary.
OPTION B: COUNTY OF MIDDLESEX PLANNING ADVISORY COMMITTEE	Comprised of three (3) County Councillors and one (1) citizen appointee.	Meets on an as-needed basis.	To review Official Plan policies, Provincial planning updates and advise County Council on general land use planning issues of local significance. Does not deal with individual planning applications.	None. Can not pass by-laws. County Council continues to have final authority to approve planning applications / pass by-laws.	Does not hear delegations or hold public meetings.	Secondary Plans, 5 year review of OP, planning policy and legislative updates.	None.	Meeting may or may not be livestreamed / recorded. LLS or BBP staff would be required to prepare meeting agendas / minutes and potentially Chair meeting. Director of BBP, County Planning staff would attend. Other Directors/Clerk/CAO would attend as necessary.

OPTION C: CITY OF GUELPH PLANNING ADVISORY COMMITTEE	Comprised of 9 members – all citizen members of which 3 of them must have planning / development qualifications and experience.	Meets on an as-needed basis, separate from Council. 3 – 6 x year.	To provide advise to Council on major policy planning initiatives such as secondary plans, 5 year updates to Official Plan, municipal wide zoning updates. Does not deal with individual planning applications.	None. Can not pass by- laws. Council continues to have final authority to approve planning applications / pass by-laws.	Does not hear delegations or hold public meetings.	Secondary Plans, 5 year review of OP, planning policy and legislative updates.	None.	Meeting may or may not be livestreamed / recorded. LLS or BBP staff would be required to prepare meeting agendas / minutes and potentially Chair meeting. Director of BBP, County Planning staff would attend. Other Directors/Clerk/CAO would attend as necessary.
OPTION D: TOWN OF LASALLE PLANNING COMMITTEE	Comprised of 3 of the 7 Council members, the Director of Development and Strategic Initiative and Director of Public Works.	Meet 1X Month	It hears public meetings, receives planning reports and makes recommendations on planning applications to Council for a final decision.	None. Can not pass by-laws. Council continues to have final authority to approve planning applications / pass by-laws.	Hears delegations from the public and holds statutory public meetings on planning applications.	All planning applications except Committee of Adjustment applications. As well, planning policy and legislative updates, 5-year review of OP, secondary plans.	Will extend process. Currently, staff have 2 x month to get applications to a Council meeting. All applications would have to go to an additional committee meeting before Council could approve an application.	Meeting would be required to locate in Council Chambers with full livestream / hybrid meeting options to maintain current public participation options. LLS staff would be to be support meeting technology. LLS or BBP staff would be required to prepare meeting agendas / minutes. Director of BBP, County Planning staff would attend. Other Directors/Clerk/CAO would attend as necessary.

OPTION E: NORFOLK COUNTY PLANNING COMMITTEE	Comprised of 7 members, of which 1 is a councillor and the remaining 6 are appointed from each of the County's 6 Advisory Committees	Meets on an as-needed basis, separate from County Council – 4 x year.	To provide facilitate the exchange of ideas between County and the pubic with respect to land use planning. Committee will advise Council on matters, issues and policies pertaining to long range policy projects. Does not deal with individual planning applications.	None. Can not pass by-laws. Council continues to have final authority to approve planning applications / pass by-laws.	Does not hear delegations or hold public meetings.	Secondary Plans, 5 year review of OP, planning policy and legislative updates.	None.	Meeting may or may not be livestreamed / recorded. LLS or BBP staff would be required to prepare meeting agendas / minutes and potentially Chair meeting. Director of BBP, County Planning staff would attend. Other Directors/Clerk/CAO would attend as necessary.
OPTION F: MIDDLESEX CENTRE PLANNING FOCUSED COUNCIL MEETINGS	Comprised of all members of Council as it is a Council meeting not a committee meeting.	Meets 1 x month	To allow Council to focus on building and planning matters during one of its Council meetings per month. Receives all planning applications and building reports, and makes decisions on them. It is noted that other related or time-sensitive	Full decision making on planning applications.	Does hear delegations and holds public meetings.	All planning applications. Also Building Fee Reviews, CIP, Conservation Authority, Natural Heritage, 5 Year Review of OP, Building and Planning Legislative Updates, Development Charges.	Will likely extend process. Currently, staff have 2 x month to get applications to a Council meeting. If all applications, except Committee of Adjustment application, can only go to one Council meeting a	Meeting would be required to locate in Council Chambers with full livestream / hybrid meeting options to maintain current public participation options. Clerk and CAO would be required to attend. LLS staff would be required to be support meeting technology and prepare meeting agendas / minutes. Director of BBP, County Planning staff would attend. Other Directors would attend as necessary.