

**Meeting Date:** June 17, 2024  
**Department:** Chief Administrative Officer  
**Report No.:** CAO-2024-23  
**Submitted by:** Trisha McKibbin, Chief Administrative Officer  
**Approved by:** Trisha McKibbin, Chief Administrative Officer

**SUBJECT:** **Establishment of Candidate Selection Panel for Director of Engineering & Public Works**

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**RECOMMENDATION: THAT:** Council receive report CAO-2024-23 Establishment of Candidate Selection Panel for Director of Engineering & Public Works for information, and further; **THAT:** Council appoint the following individuals to the Candidate Selection Panel for the Director of Engineering & Public Works: CAO Trisha McKibbin, Director of Human Resources Doug Payne , one current Director and \_\_\_\_\_.

## **BACKGROUND:**

The Director of Engineering & Public Works position was posted on May 7, 2024 and closed on June 4, 2024.

The Municipality's current Hiring Policy references the establishment of a candidate selection panel to short-list, interview, and make hiring recommendations for certain roles. For Director positions, the selection panel is to consist of the Chief Administrative Officer and two other persons designated or approved by Council.

## **COMMENTS:**

The CAO recommends that the Candidate Selection Panel include one member of Council and one current Director, in addition to the Chief Administrative Officer and the Director of Human Resources.

## **CONSULTATION:**

Human Resources Generalist

**FINANCIAL IMPLICATIONS:**

As Budgeted

**ALTERNATIVE(S) TO THE RECOMMENDATION:**

1. Council to provide alternate direction.

**STRATEGIC PLAN ALIGNMENT:**

This matter is in accord with the following strategic priorities:

Growth Management: Strathroy-Caradoc will be an inclusive community where growth is managed to accommodate a range of needs and optimize municipal resources.

**ATTACHMENTS:**

None