

**Meeting Date:** April 15, 2024  
**Department:** Engineering and Public Works  
**Report No.:** EPW-2024-34  
**Submitted by:** Walter Easter, Manager of Public Works  
**Approved by:** Trisha McKibbin, Chief Administrative Officer

**SUBJECT: Public Works Tandem Truck Award**

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**RECOMMENDATION: THAT: Council receives report EPW-2024-34, and further;**

**THAT: Council approves the purchase of two 2025 Tandem Trucks for \$850,580.00 plus HST from Team Truck Centres Limited.**

**BACKGROUND:**

The Public Works department maintains a fleet of vehicles used to deliver the services of the department. The fleet includes 10 combinations of snow plow and dump trucks, of which, 8 are tandem axles and 2 are single axle. These trucks are used for:

- Snow removal
- Sand and Salt application for winter maintenance (snow & ice control)
- Hauling bulk materials such as gravel, asphalt, sand, concrete and topsoil
- Construction projects to haul away excess material
- Assist in roadway cleanup during storm events

Below is a photo of a Tandem Truck we received in 2021:



The Fleet is regularly maintained and vehicles are replaced as part of life-cycle management strategy. The benefit of replacing the aging fleet is that it ensures greater reliability, reduces maintenance costs, increases operational efficiency and upholds our commitment to delivering a high level of service in the municipality.

**COMMENTS:**

Section 16 of the Municipality’s Purchasing Policy allows for Co-operative purchasing.

**CO-OPERATIVE PURCHASING**

1. The Municipality may participate with other government agencies or public authorities in cooperative purchasing when it is in the best interest of the Municipality.
2. The decision to participate in co-operative purchasing will be made by the Purchasing Officer or Director in concurrence with the Treasurer.

In accordance with Section 16 of the Municipality’s Purchasing Policy, Staff obtained a quotation through Sourcewell Pricing from Team Truck Centres Limited for a Tandem Truck that includes all the required features for the Public Works department.

Sourcewell Pricing, is a cooperative purchasing program that manages solicitation of bidders for

government agencies. This purchasing program has special negotiated rates that municipalities can use for the purchase of equipment from specific suppliers.

Cooperative purchasing is procurement conducted by, or on behalf of, one or more Public Procurement Units. Sourcewell's analysts streamline the procurement process by developing RFPs and IFBs for national, competitive solicitations that meet or exceed local requirements. The rigorous process is continually refined to best meet the needs of participating agencies and allows municipalities to offer exceptional products from nationally acclaimed suppliers.

Sourcewell pricing saves significant Staff time in preparing a tender package. Historical tender packages for a Tandem Truck are complex; they have approximately 40 pages of specifications in which Staff needs to ensure fairness to all bidders. Staff would have to consult with the truck vendors on the updated specifications. Sourcewell pricings allows Staff to save time and money by purchasing from the ready-to-use, competitively solicited contracts. Sourcewell pricing is a common purchasing process now used by other municipalities.

Typical Tandem Truck lead times from the date of order placement to delivery for use is over a full calendar year.

**CONSULTATION:**

This report was reviewed in consultation with:

- Director of Finance
- CAO
- Public Works Operators

**FINANCIAL IMPLICATIONS:**

Two tandem trucks were budgeted for in the 2024 capital budget for \$900,000.

**STRATEGIC PLAN ALIGNMENT:**

This matter is in accord with the following strategic priorities:

- **Customer Service:** The municipality offers seamless, responsive service and an exceptional experience for every customer.
- **Growth Management:** Strathroy-Caradoc will be an inclusive community where growth is managed to accommodate a range of needs and optimize municipal resources.

**ATTACHMENTS:**

None.