

# TRI-TOWNSHIP ARENA THURSDAY MARCH 14, 2024 MINUTES

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**PRESENT:**

Strathroy-Caradoc: Deputy Mayor Mike McGuire  
Councillor Brian Derbyshire  
Terry Whelan

Chippewa: Councillor Gene Hendrick  
Councillor Warren Huff

Manager/Coordinator: Steve Dausett

Absent: Joel Van Bynen  
Councillor Sandi Hipple

Guest:

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**AGENDA**

- The agenda was reviewed by the Board,

**Moved by:** B Derbyshire

**Seconded by:** T Whelan

**That** the Board approve the agenda as presented.

**Carried:**

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

- The Board reviewed the minutes of the February 8, 2024 meeting.

**Moved by:** T Whelan

**Seconded by:** B Derbyshire

**That** the Board accept the February 8, 2024 minutes as printed and circulated.

**Carried:**

**BUSINESS ARISING: None**

**FINANCIAL REPORTS:**

- The Board reviewed the financial reports:
  - Accounts Receivable – February 29, 2024
  - Balance Sheet – February 29, 2024
  - Profit & Loss – February 2024
  - Budget vs Actual – January to February, 2024
  - Bank Reconciliation- Operations – February 2024
  - Bank Balances at March 14, 2024

**Moved by:** M McGuire

**Seconded by:** W Huff

**That** the Board approve the Financial Reports as presented.

**Carried:**

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**ACCOUNTS:**

- The Board reviewed the accounts payable from February 8, 2024 to March 13, 2024 in the amount of \$54,495.10

**Moved by:** T Whelan

**Seconded by:** W Huff

**That** the Board approve the accounts as presented in the amount of \$54,495.10.

**Carried:**

**CORRESPONDENCE: None**

**Manager/Coordinator Report:**

**Ice Usage**

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
February 2024	85	191	39.5	17.5	333
February 2023	85.5	186.5	41.5	16	329.5

**Annual Ice Usage**

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adult</u>	<u>Public Skating</u>	<u>Total Hours</u>
2023	545.5	1398.5	281.5	104	2329.5
2022	390.5	1290	261	92.5	2034

- There was also 306 hours of dry floor usage in 2023 for a total usage of 2,635.5 hours.
- Sunday public skating in February had 142 persons paid admissions for the 2 events. There was an additional 2 Sunday's events that were sponsored by the Mainstreet Credit Union & Jeff Nethercott Real Estate Broker. As well, the Caradoc Royal Canadian Legion Mt. Brydges sponsored a skate on Family Day.

**Operations:**

- We have scheduled to start ice removal on April 8th. We have some flexible if required to extend for a few days.
- The Tri-Township Wolves Roller Hockey Association as informed me at this point they have 370 participants registered. They are planning on installing their sport floor April 19th and beginning play on April 21st. They are also having Team Canada tryouts on April 26th and Team Ontario tryouts May 10th.
- I have reached out to the Strathroy Ladies Ball Hockey on their plans for this season.
- Two facility operators have been registered for a course through the Ontario Recreation Facilities Association on April 17<sup>th</sup>, on Zamboni maintenance and equipment best practices being held in Brantford.
- At this point we have received 4 applications for the summer staff position. The last day to apply is March 28/24.

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- The Electrical Safety Authority recently completed their annual inspection of the facility. There is an outstanding violation that needs to get completed once the ice is removed. A lift will be required and it is for the removal of exterior light fixtures on the top corners of the main building. These fixtures have not been used in over 30 years. Also, a plate cover was found to be loose on an outlet that has been rectified.

## Concession:

- As recommended at last month's meeting, I have posted the concession opportunity on our website and bulletin board. We have not received any additional interest other than the 2 parties presented at last month's meeting.
- The Board reviewed the 2 proposals received

**Moved by:** M McGuire

**Seconded by:** T Whelan

**That** the Board inform Above and Beyond Projects Inc. of the Board's decision and thank them for their interest, **and that** the Board invite Kate Bright and Jessica Dieroff to the April meeting with the intent to enter into a contractual agreement

**Carried:**

**Moved by:** B Derbyshire

**Seconded by:** W Huff

**That** the Board accepts the Arena Manager's report.

**Carried:**

## NEW BUSINESS:

- The Proposed Rates for 2024 were presented for review and discussion.

**Moved by:** M McGuire

**Seconded by:** T Whelan

**That** the Board approves the 2024 rates as presented.

**Carried:**

- The 2024 Draft Operating Budget was presented for review and discussion.

**Moved by:** M McGuire

**Seconded by:** B Derbyshire

**That** the Board approves the 2024 Draft Operating Budget as presented.

**Carried:**

- The Chippewa of the Thames are seeking authorization to hang a few banners in the facility that their teams won at the recent Little NHL Tournament.

**Moved by:** T Whelan

**Seconded by:** B Derbyshire

**That** the Board approves the hanging of the banners.

**Carried:**

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**ADJOURNMENT**

**Moved by:** M McGuire

**Seconded by:** W Huff

**That** the Board adjourn to meet again Thursday, April 11, 2024 at 7:00 pm, unless called sooner by the Chairman.

**Carried:**

Originally signed by – Gene Hendrick  
Chair

Originally signed by – Steve Dausett  
Recording Secretary