

**Municipality of Strathroy-Caradoc**

**Special Meeting**

**Minutes**

**Thursday, April 11, 2024**

**5:00 p.m.**

**Committee Room (2nd Floor) - In Person**

Present: Mayor Colin Grantham  
Deputy Mayor Mike McGuire  
Councillor John Brennan  
Councillor Brian Derbyshire  
Councillor Frank Kennes  
Councillor Donna Pammer  
Councillor Steve Pelkman  
Councillor Greg Willsie

Absent with Notice: Councillor Sandi Hipple

Also Present: Trisha McKibbin, Chief Administrative Officer  
Brianna Hammer-Keidel, Director of Legal and Legislative Services/Clerk  
Stephen Beasley, Deputy Chief of Fire, Prevention and Training  
Mark Campbell, Police Chief  
Bill Dakin, Director of Financial Services/Treasurer  
Jennifer Huff, Director of Building and Planning  
Heather Lalonde, Development Commissioner  
Rob Lilbourne, Director of Community Services

Others Present: Murray Clarke, Municipal Strategic Planning Associates  
Bill Winegard, Municipal Strategic Planning Associates

**1. Roll Call**

Councillor Hipple was absent with notice.

**2. Declaration of Pecuniary Interest**

None.

**3. Call to Order/Approve Agenda**

**Moved by** Councillor Kennes

**Seconded by** Councillor Pelkman

**THAT:** the agenda for the Special Council Meeting of April 11, 2024 be approved as circulated.

**Carried**

**4. Strategic Plan Workshop #3**

**4.1 Review of the Draft 2024-2029 Strategic Plan Update**

Members requested a review of the wording of the vision, mission statements, and values as presented.

**4.2 Short/Medium/Long-term Timing**

Members ordered the draft goals with short, medium, and long-term timing. The time frames of each period were adjusted to coincide with the current and next term of Council, and beyond.

**4.3 Next Steps to Finalization**

The consultants committed to updating the draft plan with the adjusted time frames and the suggested changes to wording.

**5. Schedule of Meetings**

- Regular Council Meeting - Monday, April 15, 2024 @ 6:00 p.m. (Council Chambers/Hybrid)
- Regular Council Meeting - Monday, May 6, 2024 @ 6:00 p.m. (Caradoc Community Centre)
- Regular Council Meeting - Tuesday, May 21, 2024 @ 6:00 p.m. (Council Chambers/Hybrid)
- Special Council Meeting (Settlement Boundary Discussion) - Wednesday, May 22, 2024 @ 6:00 p.m. (Council Chambers/Hybrid)

**6. Consideration of By-laws**

**6.1 By-law No. 35-24**

**Moved by** Councillor Kennes

**Seconded by** Deputy Mayor McGuire

**THAT:** By-law No. 35-24 receive first, second, and third and final reading:  
Being a by-law to confirm the proceedings of the April 11, 2024 Special Council Meeting of the Corporation of the Municipality of Strathroy-Caradoc.

**Carried**

**7. Adjournment**

**Moved by** Councillor Brennan

**Seconded by** Councillor Pelkman

**THAT:** the April 11, 2024 Special Council Meeting adjourn at 6:19 p.m.

**Carried**

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Mayor

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Clerk