

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** **Basic Constable Training Program – Allocation Request  
for March 8 – June 14, 2024**

<b>DATE OF ISSUE:</b>	<b>January 25, 2024</b>
<b>CLASSIFICATION:</b>	<b>For Action</b>
<b>RETENTION:</b>	<b>February 16, 2024</b>
<b>INDEX NO.:</b>	<b>24-004</b>
<b>PRIORITY:</b>	<b>Normal</b>

I am writing to advise all police services to update and submit their requests for positions on the Spring 2024 intake of the Basic Constable Training Program. Please take careful note of the start and end dates for this intake.

To request additional seats or to release assigned seats, training bureaus or other appropriate police service contacts are asked to log into the Ontario Police College's Virtual Academy (OPCVA) at <https://www.opcva.ca/course-allocations/service/basic-constable-training>.

**All requests must be submitted no later than January 30, 2024.** You will receive email confirmation that your request for seats has been received.

Allocations will be released on February 5, 2024.

**Applications are due by February 16, 2024.**

Key Dates for 2024:

	Spring 2024	Summer 2024	Fall 2024
<b>Demand Due</b>	January 30	April 19	July 19
<b>Applications Due</b>	February 16	May 17	August 16
<b>E-learning Begins</b>	March 8	June 5	September 9
<b>Registration Day</b>	April 3	June 27	October 1
<b>In-Class Training</b>	April 4	June 28	October 2
<b>March Past</b>	June 14	September 11	December 13

If you have any questions, please contact the OPC Registration by email at [OPC.BCT.Registration@ontario.ca](mailto:OPC.BCT.Registration@ontario.ca). If you require any assistance accessing the OPCVA, please contact the Ontario Police College's Distance Learning Unit via email at [OPCDL@ontario.ca](mailto:OPCDL@ontario.ca).

Sincerely,

*K. Weatherill*

Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

Creed Atkinson  
Chief of Staff, Ministry of the Solicitor General