

Strathroy-Caradoc Police Services Board

Minutes

Tuesday, October 17, 2023

10:00 a.m.

Hybrid Meeting (Virtual and In-Person)

Present: Mayor Colin Grantham
Chair John Brennan
Vice Chair Ineke Haan
Member Matt Hall
Member Henry Wiersema

Also Present: Mark Campbell, Chief, Strathroy-Caradoc Police Service
Deputy Chief Brent Cushman
Jennifer Pereira, Deputy Clerk/ Lottery Licensing Officer (Acting Clerk)
Melonie Carson, Administrative Assistant (Recorder)
Ron LeClair, Police Services Advisor, Zone 6

Others Present: Doug Payne, Director of Human Resources
Bill Dakin, Director of Financial Services/IT & Treasurer
Mike Holt, a+LiNK Architecture Inc.
Constable Jay Cartwright
Constable Joel Pinkhambe

1. **Roll Call**
2. **Call to Order/Approve Agenda**

Moved by Mayor Colin Grantham
Seconded by Member Matt Hall

THAT: the October 17, 2023 Police Services Board agenda be amended to include a revised 2023 Budget Update Report.

Carried

Moved by Member Henry Wiersema
Seconded by Vice Chair Ineke Haan

THAT: the October 17, 2023 Police Services Board Meeting Agenda be approved as amended.

Carried

3. Declaration of Pecuniary Interest

None.

4. Presentations

4.1 Mike Holt from a+LiNK Architecture Inc. to Provide Overview of Police Station Expansion

Mike Holt, a+LiNK Architecture Inc., was present to provide a presentation on the overview of the Police Station Expansion and answer questions from members.

Chief Campbell also provided some information on the expansion and answered questions from members.

Moved by Member Matt Hall

Seconded by Vice Chair Ineke Haan

THAT: the Board receive the presentation for information.

Carried

4.2 2023 Traffic Safety Presentation - POL-2023-12

Mark Campbell, Police Chief, introduced Constable Joel Pinkhambe and Constable Jay Cartwright.

Chief Campbell and Constable Pinkhambe provided a presentation on Traffic and Road Safety and answered questions from members.

Mayor Grantham inquired about photo radar and was seeking guidance on how to approach it. Chief Campbell noted that there are two areas that a community has to designate for photo radar including a community safety zone or a school zone and these are the two areas where you are permitted to have photo radar. Chief Campbell suggests having the Traffic Committee, and perhaps be tasked by Council, to embark on an investigative inquiry as to what would be required to move in that direction. The Chief touched on the administrative side of photo radars and the

processing of the tickets and where would it go and who would this service go to, and what does the process or business relationship look like and what financial potential impact would it have on the community in implementing and running the program.

Moved by Mayor Colin Grantham
Seconded by Member Matt Hall

THAT: the Board receive report POL-2023-12 for information.

Carried

5. Reading & Correction or Approval of Minutes

5.1 General Meeting Minutes – September 19, 2023

Moved by Member Henry Wiersema
Seconded by Member Matt Hall

THAT: the minutes of September 19, 2023 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written.

Carried

6. Communications

Moved by Member Matt Hall
Seconded by Member Henry Wiersema

THAT: the communication items 6.1 to 6.3 be received for information.

Carried

6.1 Ministry of the Solicitor General

6.1.1 Ontario Police Health and Safety Committee Guidance Note #21
Hybrid Electric Vehicle Safety

6.1.2 Office of the Chief Coroner's Police Service Member Deaths by
Suicide Review Procedure

6.1.3 New Highway Traffic Act Offence – Overtaking A Working Snow
Plow

6.1.4 CISO Organized Crime Specialized Training Instructor Secondment
Opportunity

6.2 Resident Letter - Rick Wilkin

Moved by Vice Chair Ineke Haan
Seconded by Member Henry Wiersema

THAT: item 6.2 be received for information.

Carried

6.3 Schedule of 2024 Police Services Board Meetings

Moved by Member Henry Wiersema
Seconded by Vice Chair Ineke Haan

THAT: the board approve the 2024 schedule of Police Services Board Meetings.

Carried

Moved by Vice Chair Ineke Haan
Seconded by Mayor Colin Grantham

THAT: the Police Services Board Meeting of October 17, 2023 take a 5-10 minute recess at 12:03p.m.

Carried

7. Review of Monthly Police Service Reports

Chair Brennan left the meeting at 12:10p.m. and Mayor Grantham assumed Chair.

The Police Services Board Meeting resumed at 12:12p.m.

Mark Campbell, Police Chief, was present to speak to the Monthly Police Service Reports and answer questions from members.

Moved by Member Henry Wiersema
Seconded by Member Matt Hall

THAT: the monthly reports 7.1 to 7.6 be received for information.

Carried

7.1 Monthly Activity Reports - September 2023

Chief Campbell noted that there was an error in the Activity Report on Zone 1, 2020 YTD which reads 222 and is incorrect and should read 5380, giving a YTD total of 8113.

7.2 Community Services Report - September 2023

7.3 Overtime Reports - September 2023

Chief Campbell noted there was an error on the Lost Hours and Training report under the WSIB and it said "1 Civilian Member transitioned to Maternity Leave" and it should have read "1 Civilian Member remains off on WSIB"

7.4 Use of Force Report - September 2023

7.5 FOIPPA Report - September 2023

7.6 2023 Budget Update - Police Service Profit and Loss - End of PP18

8. Items from Chief M. Campbell

8.1 2024 Fees for Service - POL-2023-10

Mark Campbell, Police Chief, was present to speak to the report and answer questions from members.

Moved by Member Henry Wiersema

Seconded by Member Matt Hall

THAT: the Board receive report POL-2023-10 for information.

Carried

Moved by Member Matt Hall

Seconded by Member Henry Wiersema

THAT: the Board approve the 2024 Fees for Service.

Carried

8.2 Proposed 2024 Police Services Budget - POL-2023-11

Mark Campbell, Police Chief, was present to speak to the report and answer questions from members.

Moved by Vice Chair Ineke Haan
Seconded by Member Matt Hall

THAT: the Board receive report POL-2023-11 for information; and further
THAT: the Board approve the proposed 2024 Police Services Budget.

Carried

9. Enquiries or Comments by Members

None.

10. In Camera Matters

Moved by Member Henry Wiersema
Seconded by Member Matt Hall

THAT: the board move into closed session at 12:35pm.

Carried

11. Open Session Resume

Moved by Member Matt Hall
Seconded by Member Henry Wiersema

THAT: Closed Session adjourn at 12:50pm and Open Session resume.

Carried

12. Report on Closed Session

Mayor Grantham reported that the Board moved into Closed Session to discuss labour relations matters regarding Collective Bargaining Agreements, a legal matter regarding a claim and a procedural matter to approve In-Camera meeting minutes as permitted by Section 239 of the *Ontario Municipal Act*, Section 35(4) of the *Police Services Act* and Council's Procedure By-law.

Moved by Member Henry Wiersema
Seconded by Member Matt Hall

THAT: the direction in Closed Session be approved.

Carried

13. Schedule of Meetings

- Tuesday, November 21, 2023 @ 10:00a.m.
- Tuesday, December 19, 2023 @ 10:00a.m.

14. Adjournment

Moved by Member Matt Hall

Seconded by Vice Chair Ineke Haan

THAT: the regular Police Services Board Meeting of October 17, 2023 adjourn at 12:50p.m.

Carried

Secretary, Police Services Board

Chair, Police Services Board