

Meeting Date: November 20, 2023
Department: Finance-Treasury
Report No.: FIN-2023-48
Submitted by: William Dakin, Director of IT/Finance-Treasurer
Approved by: Trisha McKibbin, Chief Administrative Officer
SUBJECT: **Updated Purchasing Policy**

RECOMMENDATION: THAT: Council receives report FIN 2023-48 - Updated Purchasing Policy for information, and further;

THAT: Council adopts the updated Purchasing Policy, and further;

THAT: the enacting by-law be referred to the December 4, 2023 Council meeting for approval.

BACKGROUND:

Section 270 of The Municipal Act, 2001 S.O., c. 25 as amended, requires municipalities to have and adopt and maintain a policy with respect to its procurement of goods and services. [Municipal Act, 2001](#).

COMMENTS:

Staff started their review back in 2020 and have recently completed the review and update and the redline version has been attached for Council's review.

The major adjustment to the policy has been primarily around the use of websites – Bids and Tenders Website as well the Gov Deals Website for the procurement and disposal of goods and services as well as assets.

CONSULTATION:

Management Team
Treasury-Finance Staff

FINANCIAL IMPLICATIONS:

None

ATTACHMENTS:

- Updated Procurement Policy