

**Museum Advisory Committee (MAC)**  
**Meeting Minutes**

**Tuesday, June 20, 2023**  
**6:30 pm**  
**Council Chambers**  
**52 Frank Street, Strathroy**

Present: Councillor Donna Pammer, Chair  
Member Marty Peterson, Vice Chair  
Member Dave Brock  
Member Melanie Franke  
Member Ashlie Hawkins  
Member Alla Shevchuk

Also Present: Michelle Wright, Museum Curator  
Crystal Loyst, Museum Collections and Research Co-Ordinator  
Brianna Hammer-Keidel, Deputy Clerk (Recorder)

**1. Declaration of Pecuniary Interest**

None.

**2. Approval of Minutes**

**Moved By** Member Dave Brock

**Seconded By** Member Melanie Franke

**THAT:** the Museum Advisory Committee meeting minutes of April 18, 2023 be approved as written.

**Carried**

**2.1 Museum Advisory Committee Meeting Minutes - April 18, 2023**

**3. Presentations/Delegations/Communications**

None.

**4. New Business**

**4.1 Year in Review**

Michelle Wright, Museum Curator, presented the Year in Review and answered inquiries from members.

**Moved By** Member Marty Peterson

**Seconded By** Member Dave Brock

**THAT:** the Year in Review be approved.

**Carried**

#### **4.2 Collections Management Policy**

Crystal Loyst, Museum Collections & Research Co-ordinator, presented a background to the policy and outlined recent updates requiring approval by the Committee.

**Moved By** Member Dave Brock

**Seconded By** Member Marty Peterson

**THAT:** the Collections Management Policy be approved.

**Carried**

### **5. Reports**

#### **5.1 Curatorial Report**

The Curator presented the report and answered inquiries from members.

**Moved By** Member Ashlie Hawkins

**Seconded By** Member Melanie Franke

**THAT:** the Curatorial Report be received for information.

**Carried**

#### **5.2 Collections Sub-Committee Report**

The Collections & Research Co-ordinator presented the report and answered inquiries from members.

**Moved By** Member Melanie Franke

**Seconded By** Member Ashlie Hawkins

**THAT:** the Collections Sub-Committee Report be approved.

**Carried**

**6. Enquires or Comments by Members**

Member Melanie Franke inquired if the museum has a presence at events in Mount Brydges, and recommended new artists in the community that staff can connect with.

Member Alla Shevchuk is a member of Royal Canadian Legion in Mount Brydges and offered to help circulate promotions for the Museum there.

Councillor Donna Pammer inquired about how members of the Advisory Committee can support staff and the activities of the Museum, and encouraged staff to reach out to members when needed.

**7. Schedule of Meetings**

- Tuesday, September 19th, 2023 @ 6:30 p.m.

**8. Adjournment**

**Moved By** Member Dave Brock

**Seconded By** Member Melanie Franke

**THAT:** the meeting adjourn at 7:10 p.m.

**Carried**

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Chair

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Secretary/Recorder